### SIGN IN: SURGERY

Interactive team discussion

- [ ] Introduction of team
- [ ] Pre-Procedure Checklist:
  - Nursing
    - [ ] Allergies
    - [ ] H&P
    - [ ] Informed Consent
    - [ ] Nursing Assessment
    - [ ] VTE Prophylaxis
    - [ ] Critical information
  - Anesthesia
    - [ ] Antibiotic (Pre-op)
    - [ ] Blood products
    - [ ] Pre-anesthesia assessment
    - [ ] Critical information
  - Surgeon
    - [ ] Diagnostic test results available
    - [ ] Imaging available and properly labeled
    - [ ] Implants, devices, and/or special equipment
    - [ ] Site Marked (when applicable)
    - [ ] Critical information

### SIGN IN: PROCEDURE

Interactive team discussion

- [ ] Introduction of team
- [ ] Pre-Procedure Checklist:
  - Nursing
    - [ ] Allergies
    - [ ] Antibiotic (Pre-op)
    - [ ] H&P
    - [ ] Informed Consent
    - [ ] Nursing Assessment
    - [ ] VTE Prophylaxis
    - [ ] Critical information
  - Anesthesia
    - [ ] Blood products
    - [ ] Pre-anesthesia assessment
    - [ ] Critical information
  - Surgeon
    - [ ] Diagnostic test results available
    - [ ] Imaging available and properly labeled
    - [ ] Implants, devices, and/or special equipment
    - [ ] Site Marked (when applicable)
    - [ ] Critical information
  - Anesthesia/Proceduralist
    - [ ] Blood products
    - [ ] Pre-anesthesia assessment
    - [ ] Critical information
  - Proceduralist
    - [ ] Diagnostic test results available
    - [ ] Imaging available and properly labeled
    - [ ] Implants, devices, and/or special equipment
    - [ ] Site Marked (when applicable)
    - [ ] Critical information
**TIME OUT**
Involves interactive verbal communication

**Team agrees:**
- Correct Patient
- Correct Side and Site
- Correct Procedure
- Correct Position (if applicable)
- **Affirmation of Time Out** (if applicable)

**Surgeon:**
- All elements/issues resolved?
- Are we ready to start?

**SIGN OUT**
Verbal confirmation prior to team leaving the room

- Name of procedure recorded
- Disposition of unused blood products discussed
- Counts Completed and Reconciled
- Specimen(s) labeled
- Equipment issues addressed
- **Team reviews:** Key concerns for recovery and management of the patient