



# MyChart®

Your Interactive Health Record

## Scheduling Appointments in MyChart

Use MyChart to book appointments online with your **established providers** in the **Glickman Urological and Kidney Institute**.

### How to Use Schedule an Appointment

- When choosing your reason for visit, be sure to select **Specialist Office Visit**
- View the provider's open schedule or view the first available for any provider within that department
- If you do not see a date and time that works for you, simply click on the **Search for additional available appointments** link to view available appointments at all of our locations

<b>Primary Care Office Visit</b> Appointment for a non-urgent, non-emergency health issue, or if your provider instructed you to schedule a follow-up to a previous appointment. This type of appointment cannot be used to schedule a yearly physical.	<b>Yearly Physical Exam</b> An appointment with your Primary Care Provider for your annual comprehensive physical.
<b>Virtual Visit</b> Video follow-up appointments for those who have previously discussed this option with their provider. Once scheduled, you will receive an e-mail with the details you need to prepare.	<b>Specialist Office Visit</b> For those instructed by their specialty provider to schedule a follow-up appointment. This appointment type is currently only available in select specialty departments.

Choose a Time Slot

Monday April 30, 2018

10:20 AM Provider, MyChart Cleveland Clinic Specialist FHC Twinsburg (South - Summit)	12:40 PM Provider, MyChart Cleveland Clinic Specialist FHC Twinsburg (South - Summit)	1:00 PM Provider, MyChart Cleveland Clinic Specialist FHC Twinsburg (South - Summit)
1:20 PM Provider, MyChart Cleveland Clinic Specialist FHC Twinsburg (South - Summit)	2:40 PM Provider, MyChart Cleveland Clinic Specialist FHC Twinsburg (South - Summit)	3:00 PM Provider, MyChart Cleveland Clinic Specialist FHC Twinsburg (South - Summit)

BACK CANCEL LATER TIMES

### How to Use Request an Appointment

- Select your preferred dates and times, or request the first available appointment
- An appointment scheduler will book the appointment and send a secure message in MyChart with the appointment details

**Established provider:** A provider you have seen within the last fifteen months.

### Take Advantage of the Opportunity to Schedule Your Own Appointments

Don't have MyChart account? Activate your account now. To activate MyChart, or to add your loved ones to your secure account, please visit [clevelandclinic.org/mychart](http://clevelandclinic.org/mychart).

Request an Appointment

To request a new appointment, use the pulldown menu to choose the provider you would like to see, select a preferred date and time range, and enter the reason for the visit.

You will need to call your physicians office for an appointment if:

- Your need is urgent
- It has been more than 3 years since your last visit

For more information about the Request an Appointment feature, see the Request an Appointment FAQ.

If you are experiencing chest pain, shortness of breath, or a life or limb threatening emergency, call 911.

Need help paying your medical bills? Call 866.621.6385 or go to [www.ccf.org/financialassistance](http://www.ccf.org/financialassistance) for information on our financial assistance policy.

\*Indicates a required field

From: Emilio

Request with: Provider, James

Preferred times:

Early morning (before 10 a.m.)	Mon	Tues	Wed	Thur	Fri
Late morning (10 a.m.-noon)					
Early afternoon (noon-2 p.m.)					
Late afternoon (2-5 p.m.)					
<input checked="" type="checkbox"/> No preference, first available appointment					

Reason for Visit:

CANCEL SEND

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