

## **Program Discontinuation Policy**

In the event a program is discontinued, new student enrollment will cease. The School of Health Professions (SOHP) will make reasonable efforts to protect the academic and financial interests of currently enrolled students.

Students affected by a program discontinuation will receive written notification via email from the school to the student email on file. Affected students will be provided with information regarding available options, which may include completing the program under an approved teach-out plan at SOHP, transitioning to a comparable program offered by another appropriately accredited institution, or withdrawing from the program. Teach-out arrangements are developed in accordance with applicable state and programmatic accreditation requirements.

Students who elect to withdraw from a discontinued program, or who are unable to complete the program through a teach-out option, will have any applicable tuition and fee refunds calculated in accordance with the School of Health Professions Tuition Refund Policy, as published in the School catalog and enrollment agreement, and applicable state and federal requirements. Participation in a teach-out does not, by itself, constitute grounds for a tuition refund.

SOHP will ensure the secure maintenance and accessibility of student academic and financial records and will provide information regarding grievance and complaint processes consistent with published School policies and applicable regulatory requirements. For programs approved by the [Ohio State Board of Career Colleges](#) and Schools, additional student protections and refund provisions may apply under Ohio law.