

## **Mercy Radiologic Technology Admissions/Enrollment**

**2025-2026 Academic Year**

### **Technical Standards**

To be successful in the Mercy Radiologic Technology Program, applicants and current students must meet the following technical standards with or without reasonable accommodation.

1. Candidates must have the ability to distinguish between shades of color and greyscale that will be seen in diagnostic imaging, and they must be able to accurately interpret numbers on a technique chart.
2. Candidates must have the ability to respond to verbal requests by patients, instructors, clinical preceptors and other caregivers.
3. Candidates must be able to lift a minimum of thirty (30) pounds and possess the ability to support up to 175 pounds. Radiographers must assist, support and move patients from wheelchairs and carts onto radiographic examination tables.
4. Radiographers work in one position, sometimes for hours. Candidates must be able to move along different imaging areas and patient care areas.
5. Radiographers must be able to instruct patients and be able to express concern and compassion for them. Candidates must possess good verbal and nonverbal communication skills as evidenced from the application and interview. Radiographers must perform data entry with efficiency and accuracy.
6. Candidates must be physically and mentally capable of fulfilling the objectives of the Mercy Radiologic Technology program.

### **Requirements**

To be eligible for acceptance in the Mercy Radiologic Technology Program, applicants must meet the following requirements:

1. Hold a high school diploma or a certificate of equivalent education recognized by the U.S. Department of Education
2. Complete required college-level courses within the last five years:
  - o Anatomy & Physiology I, completed within the last five years
  - o Anatomy & Physiology II, completed within the last five years

#### **OR**

- o Anatomy & Physiology for Medical Imaging at Cuyahoga Community College, completed within the last five years

*Note: Anatomy & Physiology for Medical Imaging is accepted in place of A&P I and A&P II.*

3. Achieve a minimum prerequisite GPA of 2.75 in A&P I, A&P II, and Medical Terminology, with a letter grade of “C” or higher in each course
4. Achieve a minimum cumulative college GPA of 2.5, with a letter grade of “C” or higher
5. Hold current CPR/BLS certification from the American Heart Association (AHA) or CPR/AED certification from the American Red Cross

The Mercy Radiologic Technology Program does not accept advanced placement, transfer students or transfer credits from any college or radiography program.

**Please note:** If you have already completed a minimum of an associate’s degree, only the above pre-requisite courses are required. The degree does not have to be in radiologic sciences.

### **Conditional Admittance**

Applicants who are currently enrolled in one or more of the program’s prerequisite courses may still apply before the February 1st deadline. Applicants must provide documentation confirming enrollment in all outstanding prerequisite courses at the time of application.

To remain eligible for the program, applicants must complete all prerequisite courses by the end of the summer semester before the program start date. Before the first day of the program, applicants are required to submit an updated official transcript demonstrating:

- Successful completion of all prerequisite courses with a grade of “C” or higher
- A minimum cumulative GPA of 2.5
- A minimum GPA of 2.75 in all prerequisite courses

Failure to meet these academic requirements or submit the required documentation by the deadline will render the applicant ineligible to begin the program.

It is strongly recommended that applicants who do not yet hold a college degree have no more than two outstanding degree requirements remaining before entering the program.

Basic Life Support for Healthcare Providers certification is required for enrollment into the program but will not be asked for at the time of application. Once officially accepted

into the program, you will be prompted to upload your certificate to the Campus Cafe applicant portal prior to the start of the program. Training from the following provider(s) is accepted:

- American Heart Association (AHA) Basic Life Support
- CPR/AED for the Professional Rescuer from the American Red Cross

Failure to complete and submit valid certification before the first day of the program will render the applicant ineligible to begin the program.

If you have questions, please contact the Registrar at [SOHPRegistrar@ccf.org](mailto:SOHPRegistrar@ccf.org) for clarification.

### **Coursework Prerequisites**

- Applicants are not required to have a degree to be accepted into our program; however, students must have a degree before graduation as both a graduation requirement and to be eligible to sit for the ARRT registry exam. The Mercy Radiologic Technology Program has articulation agreements with Kent State University, Cuyahoga Community College, and University of Akron to allow for degree completion by the end of the program.
- Eligibility requirements for ARRT certification in radiography require all candidates to have earned an associate or higher degree from an accrediting agency recognized by the ARRT prior to taking the Radiography Certification Examination. The degree does not need to be in the radiologic sciences, and it can be earned before entering the educational program or during the program.
- **NOTE:** As completing all degree courses is a programmatic graduation requirement, we HIGHLY recommend that all applicants ONLY have 1-2 college level residential courses remaining to complete an associate degree before beginning the program as it is intensive.
- When an applicant repeats a prerequisite course, the program will consider the highest grade earned for admission and GPA calculations. For example, if a student initially earns an “F” and later earns a “C” in the same course, the program will use the “C” as the official grade for admissions/evaluation purposes.

### **Admission Documents and Requirements**

An applicant is required to complete the following items after submitting their initial application in Campus Cafe in order for their application to be considered. Please note that documents marked with an asterisk (\*) are **not** considered during the evaluation of applications and will **not** affect an applicant’s eligibility or admission decision. They are

required, however, for administrative purposes. To begin, please select 'Fall 20XX' in the 'Anticipated Starting Semester' field of the application.

1. Submit your non-refundable \$20.00 application fee payment in [Momentum](#) and upload a copy of your payment confirmation to your applicant portal in Campus Cafe.\*
2. Complete the Mercy Radiologic Technology Supplemental Application and upload the completed supplemental application form to your applicant portal in Campus Cafe (Supplemental Application found on the Admissions webpage).
3. Complete the [Applicant Demographic Survey](#) and upload a copy of your survey completion confirmation to your applicant portal in Campus Cafe.\*
4. Upload your current American Heart Association (AHA) Basic Life Support certification to your applicant portal in Campus Cafe.\*\*
5. If the applicant's native language is not English, official scores from the Test of English as a Foreign Language (TOEFL) or the Duolingo English Test (DET) are required. Applicants must have a total minimum score of 75 with written and speaking sections no less than 17 for the TOEFL. A minimum score of 105 is required for the DET. Exam date must be within two years of the program's start date. If applicable, complete the Test of English as a Foreign Language (TOEFL) or the Duolingo English Test (DET) and upload a copy of your results to your applicant portal in Campus Cafe.
6. Request two letters of reference. Reference letters are required to be submitted by the letter writer via email to [MercyRTProgram@ccf.org](mailto:MercyRTProgram@ccf.org). The letters will be uploaded to your applicant portal by program administration.
7. Request official academic transcripts. You are required to submit official transcripts from every school you have attended. All foreign transcripts must be evaluated by World Education Services (WES) on a course-by-course basis. If applicable, upload a copy of your WES transcript evaluation to your applicant portal in Campus Cafe. High school transcripts or GED is also required. Once received, the transcripts will be uploaded to your applicant portal by program administration.
8. If you intend to complete a prerequisite course after submitting your application, but before the program begins, you must provide proof of course registration in your Campus Cafe applicant portal upon receiving a conditional offer of admission. See "Conditional Admittance" section for more information.

You can submit your official transcripts through one of two methods:

1. Electronically (preferred):

Request delivery to [MercyRTProgram@ccf.org](mailto:MercyRTProgram@ccf.org)

2. By mail (all paper transcripts must be submitted in an official sealed envelope):

Mercy Radiologic Technology Program  
Attention: Devin Johnson  
1320 Mercy Drive NW  
Canton, OH 44708

\*\*The BLS certification is an admissions document that is required to be completed prior to the beginning of the program. Please see the “Conditional Admittance” section for more information.

### **Enrollment Documents and Requirements**

If an applicant is accepted into the program the following items are required in order to enroll in the program. Please review the [health requirements](#) before submitting your documentation.

1. Complete and sign an Enrollment Agreement in Campus Cafe via DocuSign.
2. Complete the [Student IPEDS Survey](#) and upload a copy of your survey completion confirmation to your applicant portal in Campus Cafe.
3. Upload your negative tuberculosis (TB) test documentation to your applicant portal in Campus Cafe. The TB test must be completed within 12 months prior to the start of the program.
4. Upload your immunization documentation for chicken pox (varicella) or positive titer to your applicant portal in Campus Cafe.
5. Upload your immunization documentation for measles, mumps, and rubella (MMR) to your applicant portal in Campus Cafe.
6. Upload your positive hepatitis B vaccination/titer or completed waiver to your applicant portal in Campus Café (Hepatitis B vaccination/titer waiver found on the Admissions webpage).
7. Upload your tetanus, diphtheria, pertussis (Tdap) booster documentation to your applicant portal in Campus Cafe. The booster is required within the past 10 years.
8. Influenza immunization documentation is required during flu season (November 1 through March 31). The applicant is required to upload documentation to the applicant portal in Campus Cafe if completing their application during flu season or will be required to obtain and submit documentation when the vaccination becomes available.

9. Complete the required onboarding tasks in SilkRoad. Onboarding will include a background check. Additional information will be provided following completion of the above items.

If accepted contingent upon successful completion of prerequisite coursework, submit your official transcript showing completion of all prerequisites before the first day of the program. See “Conditional Admittance” section for more information.

### Selective Admissions

- The Mercy Radiologic Technology Program uses a selective process to determine acceptance into the program. Acceptance into the program is based on a point system that includes scores from an interview, reference letters, high school and college GPA, and the number of science and math classes with a grade of "C" or better. The higher the grade on the science and math courses, the more points awarded.
- Applicants chosen for an interview (max 30) will be given a panel interview, which evaluates the effectiveness of communication skills, critical thinking, and initiative of each applicant. This interview will have an average score of panel members on a set of pre-determined questions, which are the same for all applicants, and asked in the same order for all applicants.
- For applicants who are interviewing, and unsure which modality best fits their career goals, a brief tour will be offered at the time of the interview, either in person or virtually.
- Meeting all the requirements does not guarantee admission to the program.

Item	Maximum Points Possible
High school GPA	20
High school science & math classes with a “C” grade or better	8
College science & math classes with a “C” grade or better	24
College prerequisite GPA	20
Interview	40