

## **Computed Tomography Admissions/Enrollment**

**2026-2027 Academic Year**

### **Application Process**

The Computed Tomography Program accepts applications year-round. The application deadline each year is July 31 to be considered for the Fall Semester start date. Please select 'Fall 2026' in the 'Anticipated Starting Semester' field of the application.

### **Technical Standards**

To be successful in the Computed Tomography Program, applicants and current students must meet the following technical standards with or without reasonable accommodation.

1. Candidates must have the ability to distinguish between shades of color and greyscale that will be seen in diagnostic imaging, and they must be able to accurately interpret numbers on a technique chart.
2. Candidates must have the ability to respond to verbal requests by patients, instructors, clinical preceptors and other caregivers.
3. Candidates must be able to move a minimum of thirty (30) pounds and be able to support up to 175 lbs. CT technologists must assist, support and move patients to and from wheelchairs and carts onto examination tables.
4. CT technologists work in one position, sometimes for hours. Candidates must be able to move among different imaging areas and patient care areas.
5. CT technologists must be able to instruct patients and be able to express concern and compassion for them. Candidates must possess good communications skills as evidenced from the application and interview process. CT technologists must perform data entry with efficiency and accuracy.
6. Candidates must be physically and mentally capable of fulfilling the objectives of the Beachwood Computed Tomography Program.

### **Requirements**

Applicants to the Computed Tomography Program must meet the following requirements:

- Hold current registration as a technologist in radiography, nuclear medicine, radiation therapy, or be enrolled in the final year of one of these programs. Registration must be through one of the following credentialing bodies:
  - The American Registry of Radiologic Technologists (ARRT)
  - The Nuclear Medicine Technology Certification Board (NMTCB)
- Maintain current Basic Life Support (BLS) for Healthcare Providers certification

### **Conditional Admittance**

Basic Life Support for Healthcare Providers certification is required for enrollment into the program but will not be asked for at the time of application. Once officially accepted into the program, you will be prompted to upload your certificate to the Campus Cafe applicant portal prior to the start of the program. Training from the following provider(s) is accepted:

- American Heart Association (AHA) Basic Life Support
- CPR/AED for the Professional Rescuer from the American Red Cross

Failure to complete and submit valid certification before the first day of the program will render the applicant ineligible to begin the program.

If you have questions, please contact the Registrar at [SOHPRegistrar@ccf.org](mailto:SOHPRegistrar@ccf.org) for clarification.

### **Admission Documents and Requirements**

An applicant is required to complete the following items after submitting their initial application in Campus Cafe in order for their application to be considered. Please note that documents marked with an asterisk (\*) are **not** considered during the evaluation of applications and will **not** affect an applicant's eligibility or admission decision. They are required, however, for administrative purposes. To begin, please select 'Fall 20XX' in the 'Anticipated Starting Semester' field of the application.

1. Submit your non-refundable \$20.00 application fee payment in [Momentum](#) and upload a copy of your payment confirmation to your applicant portal in Campus Cafe.\*
2. Complete the Computed Tomography Supplemental Application and upload the completed supplemental application form to your applicant portal in Campus Cafe (Supplemental application found on the Admissions webpage).

3. Complete the [Applicant Demographic Survey](#) and upload a copy of your survey completion confirmation to your applicant portal in Campus Cafe.\*
4. Complete the [Distance Education Technology Review and Acknowledgement survey](#) and upload a copy of your survey completion confirmation to your applicant portal in Campus Cafe.\*
5. Upload your Current American Heart Association (AHA) Basic Life Support or American Red Cross CPR/AED for the Professional Rescuer certification to your applicant portal in Campus.
6. Upload a copy of your current American Registry of Radiologic Technologists (ARRT) license or equivalent license to your applicant portal in Campus Cafe. This is not required if the applicant is in the final year of an imaging program.
7. If the applicant's native language is not English, official scores from the Test of English as a Foreign Language (TOEFL) or the Duolingo English Test (DET) are required. Applicants must have a total minimum score of 75 with written and speaking sections no less than 17 for the TOEFL. A minimum score of 105 is required for the DET. Exam date must be within two years of the program's start date. If applicable, complete the Test of English as a Foreign Language (TOEFL) or Duolingo English Test (DET) and upload a copy of your results to your applicant portal in Campus Cafe.
  - The English Proficiency exam cannot be waived based on prior learning or work experience. This policy ensures that all students meet the same standardized language requirements, which supports academic success and helps maintain fairness and consistency in the admissions process.

\*\*The BLS certification is an admissions document that is required to be completed prior to the beginning of the program. Please see the "Conditional Admittance" section for more information.

### **Enrollment Documents and Requirements**

If an applicant is accepted into the program the following items are required in order to enroll in the program. Please review the [health requirements](#) before submitting your documentation.

1. Complete and sign an Enrollment Agreement in Campus Cafe via DocuSign.
2. Complete the [Student IPEDS Survey](#) and upload a copy of your survey completion confirmation to your applicant portal in Campus Cafe.

3. Upload your negative tuberculosis (TB) test documentation to your applicant portal in Campus Cafe. The TB test must be completed within 12 months prior to the start of the program.
4. Upload your immunization documentation for chicken pox (varicella) or positive titer to your applicant portal in Campus Cafe.
5. Upload your immunization documentation for measles, mumps, and rubella (MMR) to your applicant portal in Campus Cafe.
6. Upload your positive hepatitis B vaccination/titer or completed waiver to your applicant portal in Campus Café (Hepatitis B vaccination/titer waiver found on the Admissions webpage).
7. Upload your tetanus, diphtheria, pertussis (Tdap) booster documentation to your applicant portal in Campus Cafe. The booster is required within the past 10 years.
8. Influenza immunization documentation is required during flu season (November 1 through March 31). The applicant is required to upload documentation to the applicant portal in Campus Cafe if completing their application during flu season or will be required to obtain and submit documentation when the vaccination becomes available.
9. Complete the required onboarding tasks in SilkRoad. Onboarding will include a background check. Additional information will be provided following completion of the above items.