	PGY1 Community-Based Specialty	Pharmacy	Residency S	uccessful Completion checklist				
	be uploaded to Pharmacademic and/or resident G: dri rly and discussed during quarterly development plan.	ive folder (slide deck, fir	al drafts, certificates of completion	i, etc.). I	Progress	will be	
Area	Requirement	# to upload	Comments	Progress				
				Q1	Q2	Q3	Q4	
Orientation	OH Pharmacist License	1						
	Basic Life Support (BLS) Certificate	1						
	Immunization certificate	1						
	Attendance at all orientation activities	1	Completion	checklist				
	Initial self-reflection	1	In Pharmac	ademic				
Community Service	Community outreach events (8)	8	Update quarterly via resident monthly report					
Staffing	Completion of staffing rotation	22						
	On call rotation (including NYE/NYD holiday)	6	-					
Monthly Report	Email completed report to RPD by the 7 th of each month	12						
	Title:							
Large project/ research	IRB approval	1						
	Manuscript submitted to journal	1	Date:	Journal:				
	Project entered into RedCap for closeout	1						
	Completion of NEOMED Teaching Certificate (TLC)	1	Upload cert	ificate of completion				
	TLC Teaching Philosophy & Portfolio	1						
Teaching & Precepting	Precept IPPE/APPE topic discussion	4	Upload notes/handouts					
	Conduct formative student rotation evaluations	2	Upload copies of written evaluations					
	Co-precept student rotation	3	Focus months:					
Advancing community practice (organizational leadership) Presentations	Business Plan for new or enhanced service (R 3.2)	1						
	Evaluation of new or enhanced service (R 3.2.3)	1						
	Updated or new collaborative practice agreement, standing order, or protocol to expand scope of pharmacy services (R2.1.4)	1						
	Present at Administrative Campus Leadership Meeting	1						
	Large Project Defense	1	Date:					
	Resident Conference	2						
	Seminar	1	Title:				1	

(audience RPH, students)	Large Project Results	1			
	Ambulatory Care monthly		Audience: primary care and specialty clinic/		
			specialty pharmacists		
	Administrative Campus Learner Topic Discussion	1	Audience: students, residents, technicians, new		
	Series	-	pharmacists and nurses		
	Written education to healthcare professionals				
	 Drug Information Newsletter 	1	Audience: enterprise healthcare professionals		
	Journal Club	1	Audience: DI pharmacists, students, residents		
	 Drug info questions 	3	Audience:		
	•	1	Audience:		
	Verbal education to healthcare professionals				
Education	•	1	Audience: MD, RN, RPh, administrators		
	Written education to patients, caregivers, and				
	members of the community:				
	•	1			
	Verbal education to patients, caregivers, and		OK to 'double dip' with community outreach		
	members of the community:		events if applicable		
	•	1			
	De-identified patient care notes:		CCC (6 new patient notes and 4 ongoing patient		
	Care Coordination Center (CCC) LEs	10	assessments, all disease state LE must be		
	Neurology Specialty Clinic	10	utilized at least once)		
Patient Notes/ documentation	 Inflammatory Bowel Disease Clinic 	2			
	Rheumatology Clinic	2	Clinical outpatient services (MTM-2)		
	Hematology/Oncology Clinic	2			
	Clinical Outpatient Services	2			
Closeout	Final self-reflection	1	Upload to Pharmacademic		
	Submit exit interview to RPD	1			
		T	Dete:		
	All Pharmacademic evaluations submitted/cosigned		Date:		
	Phone, laptop, chargers returned		Date		
	Competency Area R1 % Achieved for residency (ACHR)				
	Objectives ACHR				