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Dear Applicant,

We appreciate your interest in Cleveland Clinic's WOC Nursing Education program (WOCNEP). This admission guide's content provides information about our online program, specialty courses and clinical rotation options, admission requirements and process, tuition and other financial considerations, as well as a link to our online admission application.

Our program was established in 1961 as the first WOCNEP of its kind in the world. It is accredited by the Wound, Ostomy, and Continence Nurses' Society™ with current accreditation through December 31, 2029.

Our curriculum is rooted in evidence and best practice that provides education focused on Professional Practice Concepts in WOC Nursing; Acute & Chronic Wounds Management; Fecal and Urinary Diversion Management; and Urinary & Fecal Incontinence Management. ***This is a rigorous program with approximately 20+ hours in weekly coursework. It is designed to prepare you for the role as a WOC Nurse specialist, and it's important for you to determine your best time to start the program.***

A WOC Nurse specialist is vital in pre- and post-operative management of a person with an ostomy; instrumental in the prevention and treatment of pressure injuries, lower extremity wounds, fistulae, and other chronic wound and skin disorders; and provides specialized care for persons with urinary and fecal continence concerns. During the program, you will acquire the knowledge and skills to establish a WOC practice, and to provide the following: direct patient care and education, address psychological concerns, discharge planning, provide rehabilitative counseling, and follow-up care.

Our online courses include asynchronous weekly discussion threads, self-directed learning modules, individual assignments, and clinical rotation options, and a comprehensive final exam for each specialty course. All didactic course work is completed and submitted within the online learning management system (LMS). Course descriptions can be found on our program's website at: [Click Here for Course Descriptions](#).

Prior to enrolling, you should consider all additional costs associated with this program. Some additional costs include textbooks, laptop, and clinical fees. Clinical fees may include preceptor fees, airfare, housing, food, living expenses, parking and local transportation fees, potentially lost wages, and/or childcare. These additional costs are the sole responsibility of the applicant / student.

If you are interested in admission, please proceed on to **Step 1: Select a WOC Cohort and Adhere to All Required Dates for Admission**. You may apply only during the "open admission" periods listed by completing and submitting your online admission application e-form located in **Step 2: Admission Requirements and Process**. Additionally, your \$200 non-refundable admission application fee must be remitted online at the time you submit your admission application e-form. Each cohort's seating fills quickly and once seating has filled to maximum capacity, the online admission application form automatically will close early and then become non-accessible until the next cohort's open admission period begins.

Upon receipt of your admission application, and \$200 nonrefundable admission application fee, our business office will initiate your admission onboarding event in our Rival admission onboarding system. Rival will email you a student user account and it will provide you with instructions to complete your admission onboarding criteria. Your assigned Rival admission tasks must be finalized by the cohort's posted "Final Date to Complete ALL Admission Requirements" posted on the annual class schedule. Additionally, your tuition must be paid in full by this date. Otherwise, you will not secure a seat in the elected cohort.

Program questions should be directed to our WOC Admission & Business Office Coordinator, Teresa Warnke, at [WOCschool@ccf.org](mailto:WOCschool@ccf.org), or 216-317-7163 (Monday –Thursday, 8 am – 3:30 pm, and Friday 8 – 10 am, ET).

## SPECIALTY COURSE OPTIONS for DIDACTICS & PRACTICUM

### Page 1

Traditional Pathway: One Specialty Track (5-7 months)	Traditional Pathway: Dual Specialty Track (6-8 months)	Traditional Pathway: Full Scope Specialty Track (8-10 months)	Experiential Pathway (varies; up to 16 weeks) <b>Nursing C.E. program only; NO clinical required</b>
<b>Admission Requirements:</b> Applicants must meet the following criteria to be considered for admission: <ol style="list-style-type: none"> <li>1. Be actively licensed as Registered Nurse in the U. S. with a baccalaureate degree or higher.</li> <li>2. Non-nursing baccalaureate degree holders must demonstrate competencies in health assessment, leadership and management, research and statistics, and community health nursing</li> <li>3. Have one year RN clinical experience following RN licensure.</li> <li>4. Have current clinical nursing experience within the last 5 years prior to application.</li> <li>5. Provide documentation in currency of clinical nursing experience within the last 5 years: current, active practice, completion of a nurse refresher course or a clinical performance examination.</li> <li>6. Ability to attend program's didactic classes and to complete a clinical rotation in the U.S. without a student VISA. Cleveland Clinic's WOC Nursing education program is unable to sponsor student VISAs.</li> </ol>			
<b>\$200</b> – Nonrefundable Application Fee	<b>\$200</b> – Nonrefundable Application Fee	<b>\$200</b> – Nonrefundable Application Fee	<b>\$200</b> – Nonrefundable Application Fee
<b>\$3,200</b> – Tuition includes:  <b>Didactic courses:</b> Choice of one specialty course: wound, ostomy or continence.  Prerequisite Course: Professional Practice Concepts in WOC Nursing.  <b>Practicum course options:</b> <ul style="list-style-type: none"> <li>• 40-hour clinical requirement at Cleveland Clinic, or</li> <li>• 40-hour clinical requirement in your own state. <b>(Note: must select preceptor and hospital from our program's approved clinical database.)</b></li> <li>• 40-hour <b>split option</b> (minimum of 24 hours at a clinical site plus a minimum of 16 hours virtual clinical coursework) with a clinical rotation at either Cleveland Clinic or in your own state. <b>(Note: must select preceptor and hospital from our program's approved clinical database.)</b></li> </ul>	<b>\$4,800</b> – Tuition includes:  <b>Didactic courses:</b> Choice of two specialty courses: wound, ostomy, and/or continence combo.  Prerequisite Course: Professional Practice Concepts in WOC Nursing.  <b>Practicum course options:</b> <ul style="list-style-type: none"> <li>• 80-hour clinical requirement at Cleveland Clinic, or</li> <li>• 80-hour clinical requirement in your own state. <b>(Note: must select preceptor and hospital from our program's approved clinical database.)</b></li> <li>• 80-hour <b>split option</b> (minimum of 48 hours at a clinical site plus a minimum of 32 hours virtual clinical coursework <b>per specialty</b>) with a clinical rotation at either Cleveland Clinic or in your own state. <b>(Note: must select preceptor and hospital from our program's approved clinical database.)</b></li> </ul>	<b>\$6,400</b> – Tuition includes:  <b>Didactic courses:</b> All three specialty courses: wound, ostomy, and continence included.  Prerequisite Course: Professional Practice Concepts in WOC Nursing.  <b>Practicum course options:</b> <ul style="list-style-type: none"> <li>• 120-hour clinical requirement at Cleveland Clinic, or</li> <li>• 120-hour clinical requirement in your own state. <b>(Note: must select preceptor and hospital from our program's approved clinical database.)</b></li> <li>• 120-hour <b>split option</b> (minimum of 72 hours at a clinical site plus a minimum of 48 hours virtual clinical coursework <b>per specialty</b>) with a clinical rotation at either Cleveland Clinic or in your own state. <b>(Note: must select preceptor and hospital from our program's approved clinical database.)</b></li> </ul>	<b>Didactic course options:</b> <b>\$3,200</b> - One Track Course <b>\$4,800</b> - Dual Track Course <b>\$6,400</b> - Three Track Course  Tuition is dependent upon the number of specialty courses elected and includes the prerequisite course, Professional Practice Concepts in WOC Nursing.  <b>Practicum course: NO PRACTICUM COURSE &amp; NO CLINICAL REQUIREMENT.</b>  <b>STOP:</b> Review the WOCNCB credentialing board's Experiential Pathway testing criteria on their organization's website. Determine if you will meet their eligibility criteria to complete your certification board exam(s) upon successful completion of our program's didactic courses. Directly contact them with any questions for clarification.

## SPECIALTY COURSE OPTIONS for DIDACTICS & PRACTICUM

### Page 2

<b>Traditional Pathway: One Specialty Track (5-7 months)</b>	<b>Traditional Pathway: Dual Specialty Track (6-8 months)</b>	<b>Traditional Pathway: Full Scope Specialty Track (8-10 months)</b>	<b>Experiential Pathway (varies; up to 16 weeks) Nursing C.E. program only; NO clinical</b>
Each didactic course is four weeks in length with a one-week break between courses.	Each didactic course is four weeks in length with a one-week break between courses.	Each didactic course is four weeks in length with a one-week break between courses.	Each didactic course is four weeks in length with a one-week break between courses.
One final comprehensive exam	Two final comprehensive exams	Three final comprehensive exams	No comprehensive exams.
Successful completion of chosen program course meets requirements to apply and sit for WOCNCB administered credentialing exam.	Successful completion of chosen program courses meets requirements to apply and sit for WOCNCB administered credentialing exams.	Successful completion of all chosen program courses meets requirements to apply and sit for WOCNCB administered credentialing exams.	<b><u>Successful completion of all didactic courses results in contact hours being awarded.</u></b> Visit the WOCNCB's website for more details on certification criteria.
Nursing C.E. contact hours are awarded for each didactic course successfully completed. More C.E. details can be reviewed in the course descriptions at: <a href="#">Click Here for Course Descriptions</a> .			
Certificate of Completion awarded upon successful completion of program course components.	Certificate of Completion awarded upon successful completion of program courses' components.	Certificate of Completion awarded upon successful completion of all program courses' components.	<b>NO Certificate of Completion issued.</b>

## Which WOCNCB Pathway (Traditional or Experiential) Is the Right Election for Your Admission?

Traditional Pathway to Certification Exam Eligibility	Experiential Pathway to Certification Exam Eligibility
Current RN licensure & minimum baccalaureate degree.	Current RN licensure & minimum baccalaureate degree.
Successful completion of didactic courses & practicum experience from a WOCN® accredited program, for each specialty credential desired.	Post-baccalaureate degree; minimum 50 continuing education credits plus 1,500 practice hours in <b>wound, ostomy, and/or continence</b> patient care within the last five years before testing for <b>each</b> specialty credential desired. For each specialty, 375 hours must have occurred within the year prior to application, or a total of 1,125 hours for the tri-scope applicant.
The Professional Practice Concepts in WOC Nursing course is our prerequisite course prior to the WOC specialty courses.	The Professional Practice Concepts in WOC Nursing course is our prerequisite course prior to the WOC specialty courses.
Suggested option for those wishing to test <i>within one year of successful program completion.</i>	Suggested option for those planning to test <i>a year or more after successful program completion or already have specialty W-O-C work experience.</i>
Add AP nurse licensing for those wishing to test for AP credentials	Add AP nurse licensing for those wishing to test for AP credentials
<p><b>Select ONE of the following clinical rotation options:</b></p> <p><b><u>Full Hours at Cleveland Clinic (N.E. Ohio):</u></b> 40 clinical hours required for each specialty course selected. The program will assign Cleveland Clinic preceptors in their N.E. Ohio campuses.</p> <p style="text-align: center;">OR</p> <p><b><u>Full Hours with clinical in your state:</u></b> 40 clinical hours required for each specialty course elected. Preceptors and clinical sites must be secured from our program's WOC clinical database* of approved nurses and U.S. locations.</p> <p style="text-align: center;">OR</p> <p><b><u>Split Hours with clinical either at Cleveland Clinic or in your own state):</u></b> A minimum of 24 clinical hours at an approved clinical site PLUS a minimum of 16 virtual clinical coursework hours PER specialty course elected.</p> <p><b>(NOTE*:</b> Our WOCNEP's clinical database is separate from the one listed on the WOCN Society's website. Contact our office at <a href="mailto:WOCschool@ccf.org">WOCschool@ccf.org</a> or 216-317-7163 to make inquiries.</p>	<p style="text-align: center;"><b>NO PRACTICUM COURSE NOR CLINICAL ROTATION COMPLETION</b></p> <p><b>STOP:</b> Review the WOCNCB credentialing board's Experiential Pathway testing criteria on their organizational website.</p> <p>Determine if you will meet their eligibility criteria to complete your certification board exam(s) upon successful completion of our program's didactic courses.</p> <p>Directly contact their organization with any questions for clarification.</p>

**Wound, Ostomy, Continence Nurses Society™ (WOCN®) Accreditation** –A WOCNEP that has been approved by the WOCN® Accreditation Committee, and it meets the minimum standards in providing WOC nursing continuing education based on the WOCN® curriculum blueprint and accreditation manual. Our WOCNEP is a WOCN® accredited program, and a separate business entity from the WOCN® Society and from the WOCNCB. WOCN® is the legal abbreviated trade name referring to the society, and it should never be used as a credential. The same is true for the WOCNCB.

**Credentialing Exam eligibility** Our WOCNEP is accredited by the WOCN® to provide continuing education in professional practice concepts, wound management, fecal and urinary diversion (ostomy) management, and urinary and fecal incontinence management education with the emphasis on the role of WOC Nurse specialist. Sixty (60) ANCC contact hours of nursing continuing education are awarded upon successful completion of each didactic course elected. Students also complete all corresponding clinical rotation requirements. Students who successfully complete our WOCNEP are eligible to test through the WOCNCB's Traditional Pathway to certification to earn their credentials. (NOTE: students who complete the Experiential Pathway must also meet WOCNCB's Experiential Pathway credential testing criteria.)

**Wound, Ostomy, Continence Certification Board** – The WOCNCB is a separate business entity from the WOCN® Society and from our accredited WOCNEP. The WOCNCB determines exam eligibility, and the knowledge level and skills needed for safe practice and awards the legally defensible credential based on successfully completed exams. (See [www.wocncb.org](http://www.wocncb.org) for more information).

<b>Admission Documents Required Dependent Upon WOCNCB Certification Pathway Elected</b>	
<b>Traditional Pathway (Practicum Course with Direct Patient Care Clinical)</b>	<b>Experiential Pathway (no Practicum Course and no Clinical)</b>
Copy of current U.S. nursing licensure report without infractions from the issuing state board of nursing and from <a href="http://www.nursys.com">www.nursys.com</a> . ( <b>* Refer to the additional RN licensure requirement below for clinical placement.</b> )	Copy of current U.S. nursing licensure report without infractions from the issuing state board of nursing and from <a href="http://www.nursys.com">www.nursys.com</a>
Official Baccalaureate e-transcripts	Official Baccalaureate e-transcripts
Copy of current CV/resume	Copy of current CV/resume
Professional RN liability certificate of insurance <b>with coverage limits of not less than \$1,000,000 per occurrence and \$6,000,000 annual aggregate.</b>	N/A
Copy of personal health care insurance ID card (both front and back sides).	N/A
Copy of active American Heart Association Basic Life Support (BLS) ID card (front and back sides).	N/A
Completed Physical Requirements & Health Form by PCP / NP ( <i>must utilize our program's form</i> )	N/A
Copy of current, annual Negative TB test (2-step Mantoux or QuantiFERON TB Gold test) <b><u>within the past 6 months</u></b> or chest X-ray (if prior positive results).	N/A
Copies of immunizations <b>or titers <u>within the last 10 years which evidence ongoing immunity</u></b> for measles (Rubeola), German measles (Rubella), mumps, chicken pox (Varicella), Tdap (Tetanus, Diphtheria, Pertussis) booster. As well as Hepatitis B vaccine/titer (or signed waiver assuming the risk of exposure).	N/A
Copy of CDC gov't COVID-19 Vaccination Record Card evidencing proof that all required COVID-19 vaccine doses were administered	N/A
Flu vaccine for current year (for clinical rotations scheduled during October – March)	N/A
Preceptor Application Packet (only required for a clinical election in your own state of residence)	N/A
Clinical Affiliation Agreement Template (only required for a clinical election in your own state of residence)	N/A
For more details, refer to <b>Step 2: Admission Requirements &amp; Process</b> , under the Rival Admission Onboarding System section.	

**\* Additional RN licensure requirement for clinical placement.**

Your practicum course with a clinical rotation election requires you to have an active, unencumbered, nursing license **in the state where your clinical will be completed.**

You must provide (upload in Rival) proof of licensure for the state of clinical. If you hold a multi-state license, verify the license allows you to practice in the state of your clinical before providing (uploading into Rival).

If you are not licensed in the state where your clinical will be completed, then review licensure options and notations below:

- Option one - Apply now for a nursing license in the state where you will be completing your clinical rotation. Please note obtaining an out-of-state license can take between 4-16 weeks depending on the state.
- Option two – Apply for a multistate license if it includes the state where you will be completing your clinical. Please note obtaining a multi-state license can take between 4-16 weeks depending on the state.
- Option three - Choose another approved clinical site in a state where you are licensed.

**NOTES:**

- **Nursing licensure applications do take time. Apply now for your licensure as quickly as possible because you will not be able to start your clinical rotation without the appropriate state nursing license.** Temporary issued licenses may not cover your clinical rotation period. Ensure you apply for and receive a full state license in the state of your clinical.
- A clinical rotation must be started in coordination with the start of your final, 12-week, practicum course. Any delays in the start of your clinical rotation may result in your inability to complete this program within the required timeframe via the Traditional Pathway to WOCNCB credentialing. In this situation, you could be switched to the Experiential Pathway to WOCNCB credentialing and not be able to complete your clinical component.
- An advanced practice nursing license is not required for WOC nursing clinicals.



## Step 1: Select a WOC Cohort and Adhere to All Required Dates for Admission

Our annual Class Schedule has been prepared to assist applicants with admission timeline information and class dates. Any questions regarding this schedule should be directed to Teresa Warnke, WOC Admission & Business Office Coordinator, at 216-317-7163 (work mobile); or [WOCschool@ccf.org](mailto:WOCschool@ccf.org).

## 2026 CLASS SCHEDULE & IMPORTANT DATES

**\*\*\* Dates Subject to Change\*\*\***

**IMPORTANT NOTES: “Before the Final Date to Complete Admission Requirements”** - Applicant must have finalized ALL four admission requirements as indicated below. Failure to finalize these four admission requirements by the designated date will result in the applicant’s admission application automatically being withdrawn.

Classes fill quickly and seating is limited and secured on a first-come, first-served basis by fully finalizing all assigned Rival admission tasks as quickly as possible.

WINTER Cohort	Class Start Date	Class End Date	ADMISSION OPENS	LAST DATE APPLICATION FORMS CAN BE ACCEPTED *	FINAL DATE TO COMPLETE ALL ADMISSION REQUIREMENTS **
Concepts	1-5-26	2-1-26	8-25-25	10-17-25	11-14-25
Wound	2-9-26	3-8-26	*Applications will be accepted until seating is filled to capacity. *Class sizes are limited to maintain quality education ** All admission requirements include the following: 1) Finalize Rival admission onboarding event. 2) Tuition received, in full, <b>BEFORE</b> midnight on 11-13-25. 3) Preceptor application packet received and approved. 4) Clinical affiliation agreement “template” received in our Business Office. The legal review and negotiation of its terms will ensue while student is completing all didactic courses.		
Ostomy	3-16-26	4-12-26			
Continence	4-20-26	5-17-26			
Practicum	Clinical rotations, if elected, may begin one week after successful completion of all elected didactic specialty courses.	12 weeks from start date of practicum course. Includes coursework, clinicals, and one final exam for EACH specialty course successfully passed.			
SUMMER Cohort	Class Start Date	Class End Date	ADMISSION OPENS	LAST DATE APPLICATION FORMS CAN BE ACCEPTED *	FINAL DATE TO COMPLETE ALL ADMISSION REQUIREMENTS **
Concepts	4-20-26	5-17-26	12-29-25	2-20-26	3-20-26
Wound	5-25-26	6-21-26	*Applications will be accepted until seating is filled to capacity. *Class sizes are limited to maintain quality education ** All admission requirements include the following: 1) Finalize Rival admission onboarding event. 2) Tuition received, in full, <b>BEFORE</b> midnight on 3-19-26. 3) Preceptor application packet received and approved. 4) Clinical affiliation agreement “template” received in our Business Office. The legal review and negotiation of its terms will ensue while student is completing all didactic courses.		
Ostomy	6-29-26	7-26-26			
Continence	8-3-26	8-30-26			
Practicum	Clinical rotations, if elected, may begin one week after successful completion of all elected didactic specialty courses.	12 weeks from start date of practicum course. Includes coursework, clinicals, and one final exam for EACH specialty course successfully passed.			
FALL Cohort	Class Start Date	Class End Date	ADMISSION OPENS	LAST DATE APPLICATION FORMS CAN BE ACCEPTED *	FINAL DATE TO COMPLETE ALL ADMISSION REQUIREMENTS **
Concepts	8-3-26	8-30-26	4-6-26	5-29-26	6-26-26
Wound	9-7-26	10-4-26	*Applications will be accepted until seating is filled to capacity. *Class sizes are limited to maintain quality education ** All admission requirements include the following: 1) Finalize Rival admission onboarding event. 2) Tuition received, in full, <b>BEFORE</b> midnight on 6-25-26. 3) Preceptor application packet received and approved. 4) Clinical affiliation agreement “template” received in our Business Office. The legal review and negotiation of its terms will ensue while student is completing all didactic courses.		
Ostomy	10-12-26	11-8-26			
Continence	11-16-26	12-13-26			
Practicum	Clinical rotations, if elected, may begin one week after successful completion of all elected didactic specialty courses.	12 weeks from start date of practicum course. Includes coursework, clinicals, and one final exam for EACH specialty course successfully passed.			

Our annual Clinical Schedule has been prepared to assist applicants who elect a clinical rotation at Cleveland Clinic (in N.E. Ohio), to determine when a clinical rotation will begin. WOC preceptors shall be assigned by Cleveland Clinic's WOC schedulers. Clinicals are completed Mondays through Fridays from 8 AM until 5 PM, ET. **An active, unencumbered RN license must be held in the state of clinicals.** Refer to **Step 3-Practicum Course Options** in this Admission Guide for more details.) Any questions regarding this schedule should be directed to Teresa Warnke, WOC Admission & Business Office Coordinator, at 216-317-7163 (work mobile); or [WOCschool@ccf.org](mailto:WOCschool@ccf.org).

## 2026 Clinical Schedule for Cleveland Clinic Rotation in N.E. Ohio

**\*\*\* Dates Subject to Change\*\*\***

Winter Cohort	Class End Date	Traditional Pathway – Full Hours Clinical (i.e., 40 hours at Cleveland Clinic (OH) per specialty course)			Traditional Pathway – Split Hours Clinical (Minimum 24 hours at Cleveland Clinic & 16 hours virtual per specialty course)		
		Clinical Rotation Start Date	Clinical Rotation End Date	Clinical Hours	Clinical Rotation Start Date	Clinical Rotation End Date	Clinical Plus Virtual Hours
Wound (single scope)	3-8-26	3-23-26	3-27-26	40	3-23-26	3-25-26	24 / 16
Ostomy (single scope)	4-12-26	4-27-26	5-1-26	40	4-27-26	4-29-26	24 / 26
Wound & Ostomy (dual scope)	4-12-26	4-27-26	5-8-26	80	4-27-26	5-4-26	48 / 32
Wound <u>or</u> Ostomy <u>with</u> Continence (dual scope)	5-17-26	6-1-26 <b>OR</b> 7-6-26	6-12-26 <b>OR</b> 7-17-26	80	6-1-26	6-8-26	48 / 32
WOC (full scope) – Group 1	5-17-26	6-1-26	6-19-26	120	6-1-26	6-11-26	72 / 48
WOC (full scope) – Group 2	5-17-26	7-6-26	7-24-26	120	7-6-26	7-16-26	72 / 48
Summer Cohort	Class End Date	Traditional Pathway – Full Hours Clinical (i.e., 40 hours at Cleveland Clinic (OH) per specialty course)			Traditional Pathway – Split Hours Clinical (Minimum 24 hours at Cleveland Clinic & 16 hours virtual per specialty course)		
		Clinical Rotation Start Date	Clinical Rotation End Date	Clinical Hours	Clinical Rotation Start Date	Clinical Rotation End Date	Clinical Plus Virtual Hours
Wound (single scope)	6-21-26	7-13-26	7-17-26	40	7-13-26	7-17-26	24 / 16
Ostomy (single scope)	7-26-26	8-10-26	8-14-26	40	8-10-26	8-12-26	24 / 26
Wound & Ostomy (dual scope)	7-26-26	8-10-26	8-21-26	80	8-10-26	8-17-26	48 / 32
Wound <u>or</u> Ostomy <u>with</u> Continence (dual scope)	8-30-26	9-14-26 <b>OR</b> 10-12-26	9-25-26 <b>OR</b> 10-23-26	80	9-14-26	9-21-26	48 / 32
WOC (full scope) – Group 1	8-30-26	9-14-26	10-2-26	120	9-14-26	9-21-26	72 / 48
WOC (full scope) – Group 2	8-30-26	10-12-26	10-30-26	120	10-12-26	10-22-26	72 / 48
Fall Cohort	Class End Date	Traditional Pathway – Full Hours Clinical (i.e., 40 hours at Cleveland Clinic (OH) per specialty course)			Traditional Pathway – Split Hours Clinical (Minimum 24 hours at Cleveland Clinic & 16 hours virtual per specialty course)		
		Clinical Rotation Start Date	Clinical Rotation End Date	Clinical Hours	Clinical Rotation Start Date	Clinical Rotation End Date	Clinical Plus Virtual Hours
Wound (single scope)	10-4-26	10-19-26	10-24-26	40	10-19-26	10-21-26	24 / 16
Ostomy (single scope)	11-8-26	11-30-26	12-4-26	40	11-30-26	11-30-26	24 / 26
Wound & Ostomy (dual scope)	11-8-26	11-30-26	12-11-26	80	11-30-26	12-7-26	48 / 32
Wound <u>or</u> Ostomy <u>with</u> Continence (dual scope)	12-13-26	1-4-27 <b>OR</b> 2-1-27	1-15-27 <b>OR</b> 2-12-27	80	1-4-27	1-11-27	48 / 32
WOC (full scope) – Group 1	12-13-26	1-4-27	1-22-27	120	1-4-27	1-14-27	72 / 48
WOC (full scope) – Group 2	12-13-26	2-1-27	2-19-27	120	2-1-27	2-11-27	72 / 48



## Step 2: Admission Requirements & Process

### Admission Requirements:

Applicants must meet the following criteria to be considered for admission:

1. Be actively licensed as Registered Nurse in the U. S. with a baccalaureate degree or higher.
2. Non-nursing baccalaureate degree holders must demonstrate competencies in health assessment, leadership and management, research and statistics, and community health nursing.
3. Have one year RN clinical experience following RN licensure.
4. Have current clinical nursing experience within the last 5 years prior to application.
5. Provide documentation in currency of clinical nursing experience within the last 5 years: current, active practice, completion of a nurse refresher course or a clinical performance examination.
6. Ability to attend program's didactic classes and to complete a clinical rotation in the U.S. without a student VISA. Cleveland Clinic's WOC Nursing education program is unable to sponsor student VISAs.

### Admission Application & \$200 Non-Refundable Admission Application Fee:

To start your admission process, first complete and submit your online admission application e-form and \$200 non-refundable admission fee at: [Admission Application](#)

At the end of your application process, you will be routed to our program's secure financial payment system to remit your \$200 non-refundable application fee. **We must receive your \$200 along with your admission application before you are entered into our Rival admission onboarding system.** Rival will activate the start of your automated admission onboarding process, and the system will send you a welcome email with your applicant user account information and admission instructions. Wait time for your email generally is up to three business days.

Next Steps while you await your Rival welcome email and admission onboarding instructions:

- Order your official college e-transcripts and have them **emailed** directly from your college university's online transcript clearinghouse to our program at [WOCschool@ccf.org](mailto:WOCschool@ccf.org). **This is the necessary method of delivery, and we cannot accept paper transcripts mailed to a physical address.**

If your university does not utilize an online transcript clearinghouse, then kindly call our business office (216-317-7163) first before you place your transcript order with your university. We will provide you with an alternate submission resolution.

- Ensure your resume or CV is current. You will be required to upload it into your Rival admission onboarding event. Resumes and CVs are thoroughly reviewed to ensure that you meet all admission requirements.
- If you elect to complete a clinical in your own state of residence, **then you must utilize an approved clinical site and preceptor from our program's clinical database.** To obtain a list of approved clinical sites and preceptors, email us an inquiry for your state of residence to [WOCschool@ccf.org](mailto:WOCschool@ccf.org).

After you acquire the list of approved preceptors and clinical sites from us, it is your responsibility to actively contact preceptors to secure your clinical placement. **All applicants must secure a preceptor and clinical site before the cohort's Final Date to Complete ALL Admission Requirements as indicated on the class schedule.** Refer to [Step 1: Select a WOC Cohort and Adhere to All Required Dates for Admission](#) above. (Also refer to [Step 3: Practicum Course Options](#) for specific instructions.)

- Your practicum course with a clinical rotation election requires you to have an active, unencumbered, nursing license **in the state where your clinical will be completed.**

You must provide (upload in Rival) proof of licensure for the state of clinical. If you hold a multi-state license, verify the license allows you to practice in the state of your clinical before providing (uploading into Rival).

If you are not licensed in the state where your clinical will be completed, then review your licensure options and notations below:

- Option one - Apply now for a nursing license in the state where you will be completing your clinical rotation. Please note obtaining an out-of-state license can take between 4-16 weeks depending on the state.
- Option two – Apply for a multistate license if it includes the state where you will be completing your clinical rotation. Please note obtaining a multi-state license can take between 4-16 weeks depending on the state.
- Option three - Choose another approved clinical site in a state where you are licensed.

**NOTES:**

- **Nursing licensure applications do take time. Apply now for your licensure as quickly as possible because you will not be able to start your clinical rotation without the appropriate state nursing license.** Temporary issued licenses may not cover your clinical rotation period. Ensure you apply for and receive a full state license in the state of your clinical.
- A clinical rotation must be started in coordination with the start of your final, 12-week, practicum course. Any delays in the start of your clinical rotation may result in your inability to complete this program within the required timeframe via the Traditional Pathway to WOCNCB credentialing. In this situation, you could be switched to the Experiential Pathway to WOCNCB credentialing and not be able to complete your clinical component.
- An advanced practice nursing license is not required for WOC nursing clinicals.

## Step 3: Practicum Course with Clinical Options: Traditional vs Experiential Pathway

### Traditional Pathway

A clinical rotation is required, and it may begin one week after successful completion of ALL elected didactic courses elected. There are three different clinical rotation options. A practicum course with corresponding clinical rotation option will be elected on the applicant's admission application form. Applicant must hold an active, unencumbered RN license in the state of clinical rotation prior to beginning clinicals.

- 1) **Full Hours Clinical Option - At Cleveland Clinic (N.E. Ohio)** – 40-hour clinical experience (per specialty course) at a Cleveland Clinic location in N.E. Ohio. Our clinical scheduling team will assign preceptors and will email your clinical schedule to you. Seating is limited and issued on a first-come, first served basis at the time of admission.

Clinical hours are scheduled Monday – Friday from 8 a.m. until 5 p.m., E.T. No clinical time is scheduled on Saturday or Sunday.

Travel, housing, transportation, parking and meals are the students' responsibility to make their own arrangements and pay for all expenditures.

- 2) **Full Hours Clinical Option - In Your Own State of Residence** – 40-hour clinical experience (per specialty course) to be completed in your own geographical area. You must select from approved preceptors and clinical sites from our program's clinical database. Contact us at [WOCschool@ccf.org](mailto:WOCschool@ccf.org) to acquire a list of approved preceptors and clinical sites in your state of residence. Refer to the notes section farther below.
- 3) **Split Hours Clinical Option either at Cleveland Clinic or in your State** – Options and information above apply. However, a minimum of 24 hours per specialty course are required at a clinical site PLUS 16 hours are completed through virtual online clinical coursework **per specialty**. This option is ideal for those students who are unable to complete all of the required clinical hours at a clinical site. Refer to the notes section below.

#### NOTES:

- **If your completing a non-Cleveland Clinic clinical rotation, and our program requires renewal of a student clinical affiliation agreement with your secured clinical site**, then it is the applicant's responsibility to ensure either your preceptor or the clinical site's nursing education team emails us at [WOCschool@ccf.org](mailto:WOCschool@ccf.org) their student clinical affiliation agreement template. The agreement template must be provided in an editable MS Word format and emailed to our program **before your admission period's Final Date to Complete Admission Requirements as outlined on the annual class schedule.**
- If the approved preceptor(s), on our approved list given to you, have either terminated their employment at your secured clinical site, or they are not available to precept you, then you may work with the clinical site's nursing education team to source and secure a new WOCN credentialed nurse / preceptor. In this event, the new preceptor must go through our program's accreditation review and approval process and obtain our program's approval to precept your clinical rotation. This approval must occur during your admission onboarding period. Please cut and paste our program's preceptor application packet below onto your prospective preceptor for immediate completion.

Preceptor Application: <https://forms.office.com/r/cFeRifXLhw> and the following list of required credentialing documents, within three business days, by scan/email to [WOCschool@ccf.org](mailto:WOCschool@ccf.org).

- Copy of clinical stats form complete here at: [Clinical Stats Form](#)
- Copy of current CV or resume
- Copy of current WOCNCB certificate or ID card
- Documented evidence of demonstrated completion for at least one of the following: 1) a preceptor workshop, or 2) other structured learning program which includes principles of adult learning, critical teaching strategies, and clinical evaluation methodology, or 3) evidence of prior preceptor or clinical nursing educator experience.

### Experiential Pathway

No clinical rotation requirement. Nursing C.E. contact hours are awarded for each successfully completed didactic course elected. If desired, and prior to admission, the applicant must determine if they meet the WOCNCB's "experiential pathway" requirements to apply and sit for certification credentialing exam(s) after successful completion of this program. Visit WOCNCB's website for more details before selecting this option and direct any credentialing questions to that organization.

## Step 4: Tuition & Other Financial Considerations

Tuition fees listed below are minus the required \$200 non-refundable admission application fee. Textbook fees, clinical or precepting fees, travel, transportation, parking, lodging, and meals are NOT included in tuition fees.

- \$3,200 – One specialty course (elect wound, ostomy, or continence) plus prerequisite professional practice concepts
- \$4,800 – Two specialty courses (combination of wound, ostomy and/or continence) plus prerequisite professional practice concepts
- \$6,400 – Three special courses (includes wound, ostomy, and continence) plus prerequisite professional practice concepts
- \$1,600 – One additional specialty course (applies to returning students, who previously elected a single or a dual scope specialty track in a prior cohort)

***Tuition Payment Deadline:*** Tuition payment, in full, must be received before the class' posted Final Date to Complete ALL Admission Requirements as indicated on our program's annual academic class schedule.

***Failure to Receive Tuition, in full, by the Posted Final Date to Complete ALL Admission Requirements:*** If full tuition is not received by the Final Date to Complete ALL Admission Requirements, then the applicant's Admission will be automatically withdrawn, and the applicant will need to re-apply when admission registration re-opens for the next cohort or any subsequent cohort.

***Practicums:*** Any associated clinical or preceptor fees, travel, housing, transportation, parking and meals are at the student's own expense and not included in tuition. Cleveland Clinic is not liable for any circumstances nor expenses incurred.

***Practicum Course Extension Fee:*** Two, 4-week course extensions, at a cost of \$400 each, may be granted to allow for practicum course completion.

## Step5: Housing Options *(for elected clinical rotations at Cleveland Clinic, in N.E. Ohio)*

**Housing:** Each student is responsible for choosing and making their own housing arrangements along with all expenditure and liability for housing, travel, transportation, parking, meals, etc. Cleveland Clinic is not liable for any circumstances nor expenses incurred.

For clinicals elected at Cleveland Clinic (in N.E. Ohio), our clinical scheduling team will email you, thirty days prior to your first clinical date, your clinical orientation packet. Items in this packet include a (suggested) housing guide, clinical orientation guide, campus walking guide, and your clinical schedule.

## Step 6: Textbooks & Technology

**Textbooks:** Required textbooks for the program are not included in the tuition fee and should be purchased prior to class. The books are available through the [www.wocn.org](http://www.wocn.org) bookstore, through [www.nursingcenter.com](http://www.nursingcenter.com), or [www.Amazon.com](http://www.Amazon.com) and include the following books:

### REQUIRED TEXTBOOKS:

#### **Wound Course:**

McNichol, L. L., Ratliff, C. R., & Yates, S. S. (Eds.). (2022). *Wound, Ostomy, and Continence Nurses Society core curriculum: Wound management* (2nd ed.). Wolters Kluwer.

#### **Ostomy Course:**

Carmel, J., Colwell, J., & Goldberg, M. T. (Eds.). (2022). *Wound, Ostomy, and Continence Nurses Society core curriculum: Ostomy management* (2nd ed.). Wolters Kluwer.

#### **Continence Course:**

Ermer-Seltun, J. M., & Engberg, S. (Eds.). (2022). *Wound, Ostomy, and Continence Nurses Society core curriculum: Continence management* (2nd ed.). Wolters Kluwer.

### RECOMMENDED - ADDITIONAL RESOURCES:

Baranoski, S., & Ayello, E. A. (Eds.). (2020). *Wound care essentials: Practice principles*. (5th ed.). Wolters Kluwer.

Bryant, R. A., & Nix, D. P. (Eds.). (2024). *Acute & chronic wounds: Intraprofessionals from novice to expert* (6th ed.) Elsevier.

### LIBRARY RESOURCES:

**Medical Library:** While you are attending classes, you will have access to a limited WOC Nursing library as well as Cleveland Clinic's online Floyd D. Loop alumni library.

### COMPUTER & SOFTWARE REQUIREMENTS FOR ONLINE LMS CLASSROOM:

**Laptop | Tablet:** A laptop computer or tablet is required for all classes. You will be required to access the classroom, educational materials, and Cleveland Clinic's Floyd D. Loop medical alumni library. An employer issued device may have security provisions which prohibit or limit access. Your computer should be loaded with the following software requirements before the first day of class.

Microsoft Word and PowerPoint software are required. (NOTE: Google Docs is not permissible to use for coursework submission of completed assignments due to Cyber Security Threats). Google Chrome or Firefox internet browser is required.

Accessibility to a laptop webcam for proctored exams, which can be a student's own webcam or at a local public library.

On the day of final quizzes and final exams, the student will be required to download a Lockdown Browser. This lockdown browser is an internal component of the Edvance 360 online learning management system. Instructions for downloading are provided in each course prior to testing.