

## C.E. Online Courses

### How to Access Your Course(s):

Once payment is received it will take 3-5 business days to receive your course access.

You will be accessing and utilizing the WOC Nursing school's online learning management system (LMS) called Edvance 360 (E-360) for your online course work.

Once your registration has been fully processed, *you automatically will receive an email from sender, "noreply@edvance360.com"*. It will be sent to the email address identified on your registration form. **(NOTE: Please check your email in-box for this email. If you cannot locate that email, then please check your "junk / trash" inbox as your system's firewall may have marked it as spam.)**

Your E-360 email will contain two encrypted security links to access the LMS. The first link enables you to create and establish your user profile and password for your online student user account. Once you've completed the first step, use the second link to access E-360.

Once you sign-in into E-360, click on the "Courses" tab to get started. Your C.E. Course's home page will open. Next read the instructions and the posted syllabus to get started.

**Should you have any questions or you are experiencing any technical difficulty with the course, do not hesitate to contact the WOC Program Director, Linda Stricker, at [WOCschool@ccf.org](mailto:WOCschool@ccf.org) or 216-445-4816 (Mon – Fri, 8 a.m. – 5 p.m. EST).**