

# MyLearning Shopping Cart Instructions

Follow these steps, if you **DO NOT** have a MyLearning account:

1. Click **Register Now!**
2. Click the **Register** button
3. Complete the required fields on the **New Account** screen
4. Click the **Create My New Account** button
5. Click the **Add Course To Cart** button

**NOTE:** A message highlighted in green appears at the top of the page indicating the course has been added to your cart.

6. Click the **cart icon**  next to your name

**NOTE:** The course should appear in your shopping cart.

7. Click the **Checkout** button
8. Click the **NEXT STEP** button
9. Complete the Payments section fields

I will pay with my credit card (\* - All Details Required)

Card information is the same as order account information

Credit Card Type

Credit Card Number

Credit Card Expiration

Name On Card

10. Click the **SUBMIT** button, the course displays

**NOTE:** A purchase receipt will be sent to the email listed in your MyLearning account