

**Registration is available online and in person at the front desk of each LifeStyles location.**

**Before you register online, please read the following instructions below:**

**FIRST TIME Non-Member** registration steps:

Create a new customer profile here → <https://www.ourclublogin.com/guestenrollment/510712>

- Complete the form (\* indicates a required field)
- Click **+ Add a family member** to add each member of your family separately.
- Click **Click to create account** to submit.
- If you created your account successfully, you will see a thank you screen and receive an email with your username(s) and further instructions on how to access your account.

**LifeStyles Member and RETURNING Non-Member** registration steps: **\*NON-MEMBERS: Please do not create multiple accounts.**

If you are a current member and we have your email on file, an account has been created for you. If you do not have an email on file, please contact your facility front desk to update your contact information.

Access the member portal here → [www.ourclublogin.com/510712](https://www.ourclublogin.com/510712)

For first time user:

- Click the **Forgot Password?** button. Your username is your check in number. A reset link will be sent to the email address you have on file at LifeStyles.
- If you have an email on file you will receive an email with directions on how to update your password. If you do not receive an email, please visit your LifeStyles location to update your email address on file.

**After you have successfully logged into the portal: Repeat this process for any additional weeks of camp.**

- On the left-hand side of your screen above **Dashboard** there is a button made of three bars, click there. Then, click on **My Activities → Courses/Event Schedule**
- Select the **Year, Month** (this will be the month the desired week of camp starts), **Location and Category** (Camps are under **Recreation Events**)
- Click on the week of camp you are interested; select which family member you would like to enroll.
  - Make sure to only have those you would like to enroll selected. The account holder will remain checked so you will need to uncheck them\* Additional children should be registered under the matching week.
  - If you do not have any family members listed, please contact our Recreation Manager for assistance.
- Once the correct participant is checked, click the **Sign Up** button in the bottom right corner
- Confirm the class and participant registration then press the **Continue** button in the bottom right corner.
- Input your payment information and answer the **Additional Questions**, press the **Pay** button in the bottom right corner.

**To Register for Before/After care:**

- On the left-hand side of your screen above **Dashboard** there is a button made of three bars, click there.
- Then, click on **Shop Packages**
- The selected location should be the location where your child is attending camp. Use the drop-down menu under **Select Type** to choose **Recreation Events**.
- Under **Camp Before/After Care Week** use the drop-down menu to select the **number** of weeks before/after care is needed.
- Once the correct quantity is selected, click the **Purchase** button. Input your payment information and press the **Pay** button.

**After you have successfully registered, our Recreation Manager will contact you via email to finish your registration forms. There are paper forms available at all 3 locations as well.**

**If you have any further questions, please contact our Recreation manager: Meredith | [galehom@ccf.org](mailto:galehom@ccf.org) | 330.665.8319**