Surgical Pre-Op Covid Testing Shuttle Process

**PRE-OP:**
- Submit Online Request 24-48 hours in advance: [http://survey.clevelandclinic.org/preopcovidtestshuttle](http://survey.clevelandclinic.org/preopcovidtestshuttle)
  - Patient Name
  - Test Time
  - P/U Location
  - Return Location

**SHUTTLE:**
- Email Reply Confirmation
- Update Schedule (Internal)
- Dispatch Shuttle

**SHUTTLE:**
- Patient Present 5 minutes
  - NO
  - Drive to WO Walker Sub-Level

**SHUTTLE:**
- Enter Test Site

**SHUTTLE:**
- Enter CC Shuttle Patient Lane 3

**SHUTTLE:**
- LEAVE WINDOW UP
  - Follow Posted Instructions

**SHUTTLE:**
- Proceed to Testing Area

**COVID TESTING**
Remove Patient from Shuttle and Test Patient

**SHUTTLE:**
- Load Patient
  - Patient to Campus Destination

**SHUTTLE:**
- Dispatch Calls Redcoat:
  - J1 – x51114
  - A1 – x58903

**REDCOAT:**
- Call 48484, provide
  - Pick up Location
  - Destination: WALKER 105
  - Redcoat Contact #

**SHUTTLE:**
- Dispatch Sanitize

**SHUTTLE:**
- Patient Present 5 minutes
  - NO
  - Return to Service
  - YES

**SHUTTLE:**
- Patient Present 5 minutes
  - YES

**SHUTTLE:**
- Driver Radios Dispatch

**SHUTTLE:**
- Update Schedule (Internal)

**SHUTTLE:**
- Email Reply Confirmation

PRE-OP: Patient at Surgical Pre-Appointment