

# SelfCheck Caregiver Primer

Click to review:

*Patient Education*

*Order Panel slides*

*SelfCheck FAQ*



# What is SelfCheck?

Selfcheck is a kit containing all elements necessary for a COVID sample to be collected without the aid of a Cleveland Clinic Caregiver, in an outpatient setting

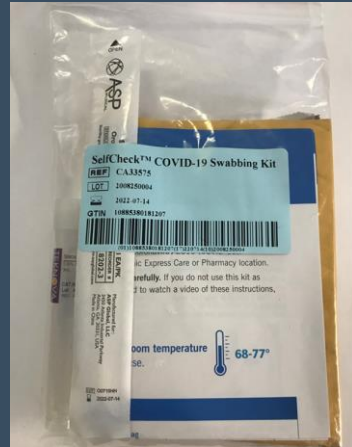


# What is Different?

- Order placing
- No appointment for swabbing
- Patient education



# Patient SelfCheck Process



SelfCheck order placed

Patient picks up kits at any CC Pharmacy

Patient takes kit home & stores until 3 days prior to procedure

Patient follows included instruction sheet

Patient drops of collected sample in collection bin at a CC Pharmacy or Express Care

- Order is in lieu of the current pre-procedure / pre-op COVID test that is performed at a swabbing location


- Patient may swab on-site immediately after kit pick-up if it is 3 days prior to surgery / procedure

- Patient must **record date / time of swabbing** on the test order paperwork
- Patient should swab & drop off the sample the same day

Note: Kits cannot be obtained or returned through the mail

# Pick-up and Drop-off Locations

- Locations (including current hours of operation) can be found at:  
[www.clevelandclinic.org/selfcheck](http://www.clevelandclinic.org/selfcheck)
- A printable pdf can be found in the Testing section of the COVID toolkit
  - Updates will be made as needed
  - Print only the amount needed for the day / week
- Patient should be encouraged to call ahead to confirm the location's hours


**Cleveland Clinic**

**SelfCheck™ Kit**  
 Pick-up & Drop Off Locations

**East Locations**

<b>Beachwood Family Health &amp; Surgery Center</b> <i>Pharmacy – 1<sup>st</sup> Floor, Lobby</i> 26900 Cedar Rd Beachwood, OH 44122 216.839.3270	<b>Hillcrest Hospital</b> <i>Pharmacy – 1<sup>st</sup> Floor, Atrium</i> 6780 Mayfield Rd Mayfield Heights, OH 44124 440.312.5854	<b>Independence Family Health Center</b> <i>Pharmacy – Crown Center II</i> 5001 Rockside Rd Independence, OH 44131 216.986.4610	<b>Marymount Medical Office Building</b> <i>Pharmacy – 1<sup>st</sup> Floor, Ent #3</i> 12000 McCracken Rd Garfield Heights, OH 44125 216.587.8822	<b>Twinsburg Family Health Center</b> <i>Pharmacy – 1<sup>st</sup> Floor</i> 8701 Darrow Rd Twinsburg, OH 44087 330.888.4200	<b>Willoughby Hills FHC – North</b> <i>Pharmacy – N Bldg, 1<sup>st</sup> Floor</i> 2550 SOM Center Rd Willoughby, OH 44094 440.516.8620	<b>Bainbridge Urgent Care</b> 17747 Chillicothe Rd Bainbridge, OH 44023 440.543.8855		
Drop-off	Pick-up	Drop-off	Pick-up	Drop-off	Pick-up	Drop-off		
<b>Brecksville Medical Office Building</b> 8805 Brecksville Rd Brecksville, OH 44141 440.262.2300	<b>Broadview Heights Medical Center</b> 2001 E Royalton Rd Broadview Hts, OH 44147 440.717.5805	<b>Euclid Hospital</b> 18901 Lakeshore Blvd Euclid, OH 44119 216.531.9000	<b>Macedonia Express &amp; Outpatient Care</b> 8210 Macedonia Commons Blvd Macedonia, OH 44056 330.468.0190	<b>Madison Medical Office Building</b> 2999 McMackin Rd Madison, OH 44057 440.428.1111	<b>Mentor Express Care Clinic</b> 7533 Center St Mentor, OH 44060 440.974.8362	<b>Solon Family Health Center</b> 29800 Bainbridge Rd Solon, OH 44139 440.519.6800		
Drop-off	Drop-off	Drop-off	Drop-off	Drop-off	Drop-off	Drop-off		
<b>Stephanie Tubbs Jones Health Center</b> 13944 Euclid Ave East Cleveland, OH 44112 216.767.4200	<b>Willoughby Hills FHC – South</b> 2570 SOM Center Rd Willoughby Hills, OH 44094 440.943.2500	<b>Main Campus Locations</b>		<b>Children's (R)</b> <i>Pharmacy – 1<sup>st</sup> Floor</i> 8950 Euclid Avenue Cleveland, OH 44106 216.444.9525	<b>P1 Parking Garage (JJ)</b> <i>Pharmacy – 1<sup>st</sup> Floor</i> 9211 Euclid Ave Cleveland, OH 44195 216.636.0760	<b>Crile (A)</b> <i>Pharmacy – 2<sup>nd</sup> Floor</i> 2049 E 100th Street Cleveland, OH 44195 216.636.0761		
Drop-off	Drop-off			Drop-off	Pick-up	Drop-off		
<b>Taussig Cancer Center (CA)</b> <i>Pharmacy – 1<sup>st</sup> Floor</i> 10201 Carnegie Ave Cleveland, OH 44195 216.636.0763								
					Drop-off	Pick-up		

**West Locations**

<b>Avon – Richard E. Jacobs Health Center</b> <i>Pharmacy – 1<sup>st</sup> Floor</i> 33100 Cleveland Clinic Blvd Avon, OH 44011 440.695.4100	<b>Fairview Hospital</b> <i>Pharmacy – 1<sup>st</sup> Floor, across from Gift Shop</i> 18101 Lorain Ave Cleveland, OH 44111 216.476.7119	<b>Lutheran Hospital</b> <i>Pharmacy – Next to Registration</i> 1730 West 25th St Cleveland, OH 44113 216.696.7055	<b>Mansfield Cancer Center</b> <i>Pharmacy – 1<sup>st</sup> Floor</i> 1125 Aspira Court Mansfield, OH 44906 419.774.3121	<b>Sandusky Cancer Center</b> <i>Pharmacy – 1<sup>st</sup> Floor</i> 417 Quarry Lakes Dr Sandusky, OH 44870 419.609.2845	<b>Avon Hospital</b> 33300 Cleveland Clinic Blvd Avon, OH 44011 440.695.5000	<b>Brooklyn Express Care Clinic</b> 7580 Northcliff Ave Brooklyn, OH 44144 440.886.1800
Drop-off	Pick-up	Drop-off	Pick-up	Drop-off	Pick-up	Drop-off
<b>Downtown Express Care Clinic</b> 315 Euclid Ave Cleveland, OH 44114 216.442.6700	<b>Elyria Family Health Center</b> 303 Chestnut Commons Dr Elyria, OH 44035 440.366.9444	<b>Lorain Family Health Center</b> 5700 Cooper Foster Park Rd Lorain, OH 44053 440.204.7400	<b>North Olmsted – Fairview Medical Office Building</b> 24700 Lorain Rd North Olmsted, OH 44070 216.476.2777	<b>Olmsted Township Express &amp; Outpatient Clinic</b> 27089 Bagley Rd Olmsted Twp, OH 44138 440.234.4700	<b>Rocky River Urgent Care</b> 19895 Detroit Rd Rocky River, OH 44116 216.444.2273	
Drop-off	Drop-off	Drop-off	Drop-off	Drop-off	Drop-off	

**South Locations**

<b>Akron General Hospital</b> <i>Pharmacy – 1<sup>st</sup> Floor, Lobby</i> 1 Akron General Ave Akron, OH 44307 330.344.7732	<b>Medina Hospital</b> <i>Pharmacy – Near Main Entrance</i> 1000 E. Washington St Medina, OH 44256 330.721.5490	<b>Strongsville Family Health &amp; Surgery Center</b> <i>Pharmacy – 1<sup>st</sup> Floor</i> 16761 South Park Center Strongsville, OH 44136 440.878.3125	<b>Brunswick Family Health Center</b> 3574 Center Rd Brunswick, OH 44212 330.225.8886	<b>Green Express &amp; Outpatient Care</b> 1587 Boettler Rd Uniontown, OH 44685 330.896.3033	<b>Hudson Express Care Clinic</b> 82 W Streetsboro St Hudson, OH 44236 330.344.7650
Drop-off	Pick-up	Drop-off	Pick-up	Drop-off	Drop-off
<b>Kent Express Care Clinic</b> 4494 OH-43 Kent, OH 44240 330.344.1600	<b>Stow-Falls Medical Office Building</b> 857 Graham Rd Cuyahoga Falls, OH 44221 330.923.9585	<b>Tallmadge – Akron General MOB</b> 33 North Ave Tallmadge, OH 44278 330.344.3990	<b>Wadsworth Express Care Clinic</b> 1 Park Center Dr Wadsworth, OH 44281 330.334.4620	<b>Wooster Family Health Center</b> 1740 Cleveland Rd Wooster, OH 44691 330.287.4500	
Drop-off	Drop-off	Drop-off	Drop-off	Drop-off	

Return your kit to a **SelfCheck Kit Drop-Off Box** near the entrances of these locations.

Visit [clevelandclinic.org/selfcheck](http://clevelandclinic.org/selfcheck) or call ahead for location hours.

Have a Question? Call the SelfCheck Helpline at 216.444.0300.

Updated 03/2022



Return your kit to a SelfCheck Kit Drop-Off Box near the entrances of these locations.  
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 Have a Question? Call the SelfCheck Helpline at 216.444.0300.

# Who Can Use the SelfCheck Kit?

Patients must meet the following criteria to be eligible to use the SelfCheck COVID test kit:

- Adult (age 18+)
  - English speaking
  - Exclude patients from out of town / state
  - Exclude Union Hospital patients
  - Patient choice / ability to self swab
- } Required by the FDA

Epic *Amb COVID Pre-Procedure Testing Panel* guides you to the appropriate COVID test order

*The FDA EUA does not specifically authorize the use of SelfCheck Kits for asymptomatic testing. Use for asymptomatic testing is off-label (outside the authorization) and subject to the discretion of an applicable healthcare provider ordering the test.*

# How to Place the SelfCheck Order

## AMB COVID PRE-PROCEDURE TESTING PANEL

- Search for this panel, not the order
- SelfCheck unique order name: HCCOVD
- Non-schedulable order

**Detailed instructions on the panel available [HERE](#)**


Intermediate (ITCOVD) COVID test is available as an option for patients outside northeast Ohio where it is not feasible for them to travel 3 days in advance for a COVID test

ITCOVD swabbing is only performed at Walker (Main Campus)

The image displays four sequential screenshots of the 'AMB COVID PRE-PROCEDURE TESTING PANEL' interface. Each panel has a title bar and a list of options with checkboxes or radio buttons. The first panel shows 'Patient is less than 18 years of age and/or English is not preferred language.' selected, with 'PRE-PROCEDURE & PRE-OPERATIVE COVID' as the chosen option. The second panel shows 'Patient is 18 years of age or over and English is the preferred language.' selected, with 'Patient is willing and able to self swab and lives in Northeast Ohio.' as the chosen option. The third panel shows 'Patient is 18 years of age or over and English is the preferred language.' selected, with 'Patient is willing and able to self swab and lives in the Cleveland area.' as the chosen option, and 'SELF CHECK COVID' as the selected option. The fourth panel shows 'Patient is 18 years of age or over and English is the preferred language.' selected, with 'Patient is not willing/able to self swab and/or does not live in the Cleveland area.' as the chosen option, and 'PRE-PROCEDURE & PRE-OPERATIVE COVID' as the selected option. Each panel also includes an 'Expires: 2/6/2021, Lab Collect, Routine, UPPER RESPIRATORY TRACT SWAB' and a 'P' icon. The fourth panel includes an 'Intermediate Rapid COVID' option with an 'Expected: 10/13/2020, Expires: 2/13/2021, Lab Collect, Routine, UPPER RESPIRATORY TRACT SWAB'.


AMB COVID PRE-PROCEDURE TESTING PANEL

☒ Patient is less than 18 years of age and/or English is not preferred language.

☒ PRE-PROCEDURE & PRE-OPERATIVE COVID  

Expires: 2/6/2021, Lab Collect, Routine, UPPER RESPIRATORY TRACT SWAB P

AMB COVID PRE-PROCEDURE TESTING PANEL

☒  Patient is 18 years of age or over and English is the preferred language.



☐ Patient is willing and able to self swab and lives in Northeast Ohio.

☐ Patient is not willing or able to self swab and/or does not live in Northeast Ohio.

AMB COVID PRE-PROCEDURE TESTING PANEL

☒ Patient is 18 years of age or over and English is the preferred language.

☒ Patient is willing and able to self swab and lives in the Cleveland area.

☒ SELF CHECK COVID  


Expires: 2/6/2021, Lab Collect, Routine, UPPER RESPIRATORY TRACT SWAB P

AMB COVID PRE-PROCEDURE TESTING PANEL

☒ Patient is 18 years of age or over and English is the preferred language.

☐ Patient is willing and able to self swab and lives in the Cleveland area.

☒ Patient is not willing/able to self swab and/or does not live in the Cleveland area.



☒ PRE-PROCEDURE & PRE-OPERATIVE COVID  

Expires: 2/6/2021, Lab Collect, Routine, UPPER RESPIRATORY TRACT SWAB P

AMB COVID PRE-PROCEDURE TESTING PANEL

☐ Patient is less than 18 years of age and/or English is not preferred language.

☒ Patient is traveling from out of town and needs to get tested the day before procedure at Walker (Main Campus) only.

☒ Intermediate Rapid COVID  

Expected: 10/13/2020, Expires: 2/13/2021, Lab Collect, Routine, UPPER RESPIRATORY TRACT SWAB

# After Visit Summary

## AFTER VISIT SUMMARY

**Dramaqueen Zzzec** MRN: 97000432



1/22/2021 Family Medicine Independence 216-369-2525

Fax: 216-369-2531

### Instructions from Diane E Test CP, MD, MD



#### Labs ordered today

SELF CHECK COVID

Expected 3/2/2021

Expires 3/2/2022

Your doctor has ordered a test for Coronavirus 2019 (COVID-19) in preparation for your upcoming procedure.

Per your doctor's order, you will be provided a SelfCheck™ COVID-19 Swabbing Kit that you can use at home to collect a sample from your nose. You can pick up your kit at any Cleveland Clinic Pharmacy during regular operating hours - visit [my.clevelandclinic.org/departments/pharmacy/locations](https://my.clevelandclinic.org/departments/pharmacy/locations) to find a location near you.

You must use and return your kit three days before your procedure or surgery. On the same day you use your kit, please return it to a SelfCheck Kit Drop-off Box located at any Cleveland Clinic Express Care Clinic or Pharmacy.

For more information and to watch an instructional video on how to use your kit, please visit [clevelandclinic.org/selfcheck](https://clevelandclinic.org/selfcheck)



# Smartphrase: .SELFCHCKCOVIDPATINSTR

Messaging tool to give patients a clear timeline & direction to sources of information

Used anywhere a note can be placed, i.e. MyChart, After Visit Summary, patient letter, etc.

**Patient Message**

To: [Redacted]

Regarding: [Redacted]

Covid SelfCheck Instructions Prior to Surgery

★ | B | U | A | [Icons] | Insert SmartText | [Icons]

**Pre-Op COVID SelfCheck Kit**

Patients undergoing surgery or procedures at Cleveland Clinic facilities must undergo COVID testing within 3 days of their scheduled procedure. Your doctor has placed an order for the home SelfCheck kit to complete your COVID testing.

Pick-up your SelfCheck kit at a Cleveland Clinic pharmacy: anytime between now and \*\*\*

Perform COVID self-swab and drop-off kit the same day to any Cleveland Clinic pharmacy or Express Care location: \*\*\* ([link to drop-off locations](#))

**\*\*You can pick-up, swab and drop-off all on the same day if convenient\*\***

Additional instructions are available online- [clevelandclinic.org/selfcheck](#) or by calling 216-444-0300

If you are unable to complete this testing, please call your surgeon or provider's office immediately so other testing options can be scheduled (Office phone: \*\*\*)

We appreciate your help in keeping our patients and caregivers safe. Failure to complete COVID testing prior to procedures can result in cancellation.

**Message Type**  
Secure Message

**Dates**  
Delay sending until  
Date: [Calendar Icon]  
Notify me if not read by  
Date: [Calendar Icon]

**Options**  
☒ Do not allow patient reply  
☐ Send patient reply to me

**Tasks & Attachments** ⓘ  
Attachment [+ Add](#)  
[General Questionnaire](#) [+ Add](#)

[Save as QuickAction](#) [Send](#) [Cancel](#)

**Input the date 3 days prior to surgery**

**Input the office phone**



TEKNOVA  
0.65%  
3mL  
CAT N  
Lot: 4  
R01  
REORDER #  
8202-3  
1 EA/PK  
Manufactured for:  
ASP Global, LLC  
3450 Atlanta Industrial Parkway  
Atlanta, GA 30331, USA  
www.aspglobal.com  
LOT 00715HH  
2022-07-14

ic Express Care or Pharmacy location.  
arefully. If you do not use this kit as  
d to watch a video of these instructions,  
room temperature  
se.



# COVID-19 Coronavirus

## SelfCheck™ COVID-19 Swabbing Kit

This kit is used to collect a sample from your nose to test for Coronavirus 2019 (COVID-19). Immediately after using your kit, drop it off at a Cleveland Clinic Express Care or Pharmacy location. **Read all instructions before using your kit and follow them carefully.** If you do not use this kit as directed, incorrect results may occur. For more information and to watch a video of these instructions, please visit [clevelandclinic.org/selfcheck](https://clevelandclinic.org/selfcheck).

Need help? Call 216.444.0300.



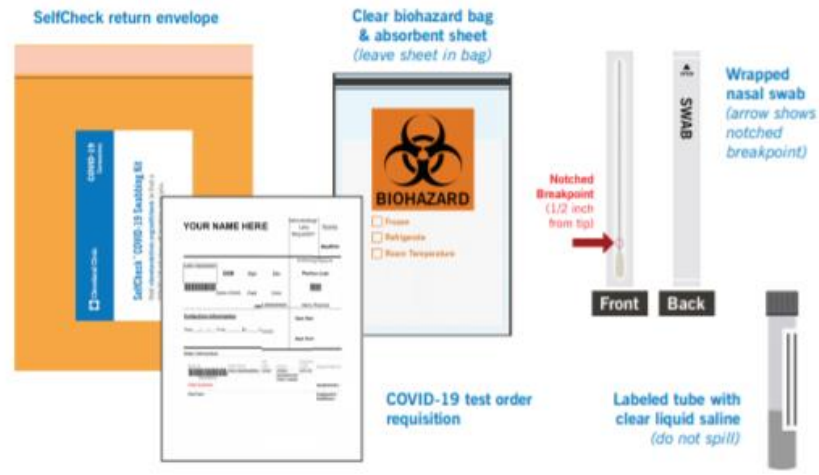
Use & return your kit  
on the **same day.**

Store your kit at **room temperature**  
before and after use.



68-77°

### What's inside the kit:



1. This product has not been FDA cleared or approved, but has been authorized for emergency use by FDA under an EUA for use by authorized laboratories;
2. This product has been authorized only for the detection of nucleic acid from SARS-CoV-2, not for any other viruses or pathogens; and
3. The emergency use of this product is only authorized for the duration of the declaration that circumstances exist justifying the authorization of emergency use of in vitro diagnostics for detection and/or diagnosis of COVID-19 under Section 564(b)(1) of the Federal Food, Drug and Cosmetics Act, 21 U.S.C. § 360bbb-3(b)(1), unless the declaration is terminated or authorization is revoked sooner.



For use under an emergency use  
authorization only.  
For use by individuals 18 years or older.

# Key Points for Patients

- Kit must be picked up from a CC pharmacy (3 months to 3 days prior to procedure)
- Kit can be stored at home, at room temperature
- Patient needs to record date / time of swabbing on the test order paperwork
- Patient should use the kit 3 days prior to their procedure & drop off the sample the same day (CC pharmacy or Express Care)
  - A patient may pick-up, swab, & drop-off on the same day

# Other Operational Items

## (for surgical scheduling)

- A SelfCheck indicator added to Master Daily Schedule report in OpTime
- The Access Center is not working SelfCheck orders
  - Operators will have a script to direct the patient to the appropriate place



# Process for Incomplete Selfcheck

Patient does not drop off their swab, does not submit it in the appropriate timeframe (2-3 days prior to surgery), or the sample is unacceptable for testing (unlabeled, leaking, no swab, etc.)

1

An intermediate COVID test can be ordered & scheduled

Cancel HCCOVD  
(SelfCheck) order

Selfcheck order must be cancelled first so the intermediate COVID test order can be placed & scheduled

Place ITCOVD order  
using the same order  
panel used for HCOVD

Schedule ITCOVID

Walker is the only place that  
this test can be performed

2

If there is not enough time prior to surgery to complete an intermediate COVID test, follow the process for procedure / surgery on a patient with no or expired test result

See [Pre-Operative Surgery Decision Tree](#) found on the COVID Toolkit

Asymptomatic  
No test or  
expired result

Surgery: Non-Aerosol

- Anesthesia: N95
- Rest of team: surgical masks & leaves room during in / extubation

Surgery: Aerosol

- Team: N95

Endoscopy

- Team: N95

# Informational Resources

- An informational hotline is available from 7am- 7pm for patient questions: (216) 444-0300
- The [COVID Toolkit](#) now has a section on SelfCheck home COVID test. There is information for caregivers, including this presentation, and other tools for patient education.
- Abundant information can be found on the intranet site:  
[www.clevelandclinic.org/selfcheck](http://www.clevelandclinic.org/selfcheck)
  - Patient instruction sheet
  - Kit pick-up locations
  - Instructional video
  - Kit drop- off locations



# FDA Statements of Authorization Related to use of the SelfCheck Kit

- This product has not been FDA cleared or approved, but has been authorized for emergency use by FDA under an EUA for use by authorized laboratories;
- This product has been authorized only for the detection of nucleic acid from SARS-CoV-2, not for any other viruses or pathogens; and
- The emergency use of this product is only authorized for the duration of the declaration that circumstances exist justifying the authorization of emergency use of in vitro diagnostics for detection and/or diagnosis of COVID-19 under Section 564(b)(1) of the Federal Food, Drug and Cosmetics Act, 21 U.S.C. § 360bbb-3(b)(1), unless the declaration is terminated or authorization is revoked sooner.