Once you have donned your face mask and face shield for Universal Pandemic Precautions (UPP), you may wear them continuously until you must doff either piece

» Perform hand hygiene when face shield is touched during use.

**Face shield is doffed when:**

» Soiled
» Touched with dirty hands or gloves
» Doffing face mask or N95 respirator
» Damaged
» Difficult to see through
» When leaving clinical area (Exceptions to this would include traveling from one clinical area directly to another.)
» Before eating or drinking
» End of shift

**Instructions for doffing face shields:**

1. Perform hand hygiene and don clean gloves.
2. Carefully remove face shield, handling by the head strap only. Do not touch front of the face shield.
3. Obtain an EPA approved disinfectant (e.g., PDI Super Sani-cloth).
4. Carefully wipe the inside of the shield, followed by the outside of the shield.
5. Allow the shield to air dry for the contact time listed on the disinfectant label. The shield should be in contact with the disinfectant solution contained in the wipe for the contact time on the label. Additional wipes may be needed to achieve this contact time.
6. Remove gloves and perform hand hygiene.
7. If EPA approved disinfectant leaves a filmy residue on the face shield, the disinfection process may be followed by wiping the shield with a clean water-moistened hand towel or a screen-cleaning wipe.
8. Don or store clean face shield.
9. To doff ear-loop face mask or N95 respirator, review linked PDFs.

**Storage:**

» Store clean face shield in a dedicated clean location as determined by the unit/department
  » Face shields are dedicated to a single caregiver.
  » Clean face shields stored in common areas should be stored in a brown paper bag labeled with the dedicated caregiver’s name.

**At end of shift:**

» Face shields worn during direct care of patients should be discarded in the orange PPE recycling bins.
» Face shields worn in clinical areas by caregivers not performing direct patient care may be cleaned and stored for reuse.
» Damaged face shields are discarded in regular waste receptacle.