

JOB GUIDE
4/1/2020

Access the [Educational Resources for Workforce Redeployment](#) in Connect Today on your desktop or on mobile, from any device (no VPN needed).

If accessing [Connect Today](#) for the first time, log in as an Employee and enter your CCF email and password. Also, check out the [Getting Started Guide in Learn to Connect](#).

Searching in Connect Today:

To search for a specific place, click on the yellow search button in the top right corner, type keywords (“Educational Resources”), and results will display under Places.

For easy access from your phone, download the **Jive Daily app** from the app store (click on the app, Jive Daily, Intranet on the Go).

Enter the **Community URL: ccf.jiveon.com**, then enter your CCF email and password. To go to the site on Jive Daily, use Search option at the bottom of the screen, search “Educational Resources” in Places, and then click on the link.

Get instructions for downloading Jive Daily: [Mobile: Getting Started with Jive Daily](#).

If you need IT assistance, contact 216.444.HELP (4-4357).