

Employee Flu Campaign

Receiving the flu vaccine – especially early in the season – protects yourself, each other and your patients. With the COVID-19 pandemic, it is even more essential for caregivers to protect themselves against the flu, an illness that can mimic COVID-19.

All caregivers are required to comply with our Influenza Immunization Policy by **October 31**. This means you must either get your flu shot or submit an approved religious or medical exemption by that date.

Regardless of where you work, you can **walk in to any** Occupational Health Department across our healthcare system to receive your flu shot throughout the season.

Click here to view FAQs about this year's flu program (<http://dnndocuments.ccf.org/today/OccupationalHealth/FluFAQs2020.pdf>).

Cleveland Clinic Employee Flu Program

The seasonal flu vaccine is a benefit available to all Cleveland Clinic caregivers. Yearly flu vaccination helps to reduce sick time, medical costs and the spread of flu — and helps prevent potentially serious complications from the virus. The best defense against the flu is getting vaccinated, and we encourage our caregivers to do so. Getting your free flu shot at any of the convenient locations offered across our health system protects you and reduces the risk of spreading flu to others — including your families and coworkers, and our patients and visitors.

How to Comply with the Flu Program

Take these steps:

Complete the brief *Seasonal Flu Survey* via your online ReadySet Account

You can access your secure ReadySet account like this:

- Log in at <http://readysset.ccf.org> (<http://readysset.ccf.org>)
- Enter your full Cleveland Clinic email address (with **@ccf.org** at the end) and your network password
- After you log in, click on "Health Surveys" at the left, then "Seasonal Flu Survey"
- Fill out the survey and when prompted, sign and submit it

After completing the survey, do one of the following to comply with our Flu Program

- Get a flu shot at a Cleveland Clinic caregiver flu station (See Flu station locations for dates and times) **or**,
- Provide Occupational Health the documentation that you received a flu shot outside of Cleveland Clinic — for example, at a CVS Pharmacy (although vaccinations outside our health system may not be covered by the Health Plan) or PCP, by following the instructions in "Verifying Outside Documentation" below; **or**,
- Receive a medical or religious exemption after completing the appropriate form and supplying documentation as described in "The Exemption Process" below.

Verifying Outside Vaccination

If you get vaccinated by a Cleveland Clinic provider or Cleveland Clinic public flu station there are two options:

- Allow **Electronic Transfer** of your flu shot record from EPIC. Click the blue button "Epic Consent Form" to the right to authorize the transfer **or**,
- Provide written documentation such as a printed copy of your flu vaccination/immunization record from My Chart or have your healthcare provider print a screenshot of the record of your flu vaccine administration from Epic.

If you get a shot outside our healthcare system — for example, a CVS pharmacy — provide a copy of the original flu vaccination document that includes:

- Your name
- Location where the flu shot was administered (examples: pharmacy name, Department of Health, etc.)

- Date of vaccination
- Vaccine manufacturer
- Lot number and expiration date of vaccine

Scan and email your documentation to flu@ccf.org (mailto:flu@ccf.org)

Influenza Vaccines

For the 2020-2021 flu season, Caregivers can get one of these vaccines:

Available at Flu Stations throughout the Enterprise

Fluzone® Quadrivalent vaccine

Only available in Occupational Health departments:

For Caregivers with specific **allergies** to

Thimerosal: Fluzone® Quadrivalent Single Dose vaccine (100% Thimerosal free)

Egg: Flublok® Quadrivalent Single dose vaccine (100% egg free)

For Caregivers 65 years old and older the

Fluzone ® Quadrivalent High Dose vaccine

The Exemption Process

How to request a medical or religious exemption for getting a flu shot:

- There are separate forms to complete for medical and religious exemptions. Print and complete one of the forms below and send it to Occupational Health.

Medical Exemption ([/Portals/10/Flu_2020/Medical%20Exemption%202020_REV%202.pdf](#))

Religious Exemption ([/Portals/10/Flu_2020/Religious%20Exemption%20Form%202020_Rev%202.pdf](#))

***Please Note:** Exemption requests MUST be submitted annually.

To submit an exemption form:

Scan and email it to flu@ccf.org (mailto:flu@ccf.org)

How you will learn about your status

If you submit a request for an exemption, you will receive an email from OccHealthDoNotReply@ReadySetsecure.com

(mailto:OccHealthDoNotReply@ReadySetsecure.com) that your request was either approved or denied. An approval means that you are considered compliant with the Flu Program. A denial means you will need to get the flu vaccine.

Flu Station Locations

- Akron General (<http://portals.ccf.org/occupationalhealth/Flu-Station-Locations/Akron-General>)
- Avon Hospital and REJ Health Center (<http://portals.ccf.org/occupationalhealth/Flu-Station-Locations/Avon-Hospital-and-REJ-Health-Center>)
- CCAC (<http://portals.ccf.org/occupationalhealth/Flu-Station-Locations/CCAC>)
- CCA at Work Garfield ([http://portals.ccf.org/occupationalhealth/Flu-Station-Locations/CCA at Work Garfield](http://portals.ccf.org/occupationalhealth/Flu-Station-Locations/CCA-at-Work-Garfield))
- Euclid Hospital (<http://portals.ccf.org/occupationalhealth/Flu-Station-Locations/Euclid-Hospital>)
- Fairview Hospital (<http://portals.ccf.org/occupationalhealth/Flu-Station-Locations/Fairview-Hospital>)
- Hillcrest Hospital (<http://portals.ccf.org/occupationalhealth/Flu-Station-Locations/Hillcrest-Hospital>)
- Lutheran Hospital (<http://portals.ccf.org/occupationalhealth/Flu-Station-Locations/Lutheran-Hospital>)

- Main Campus (<http://portals.ccf.org/occupationalhealth/Flu-Station-Locations/Main-Campus>)
- Marymount Hospital (<http://portals.ccf.org/occupationalhealth/Flu-Station-Locations/Marymount-Hospital>)
- Medina Hospital Cleveland Clinic At Work (<http://portals.ccf.org/occupationalhealth/Flu-Station-Locations/Medina-Hospital-Cleveland-Clinic-At-Work>)
- South Pointe Hospital (<http://portals.ccf.org/occupationalhealth/Flu-Station-Locations/South-Pointe-Hospital>)

Resources

Program Resources

Flu Dashboard User Guide (/Portals/10/Flu2019/Influenza%20Dashboard%20User%20Guidell.pdf)

CDC Link to the [Influenza Vaccination Information Sheet](http://www.cdc.gov/vaccines/hcp/vis/vis-statements/flu.html) (<http://www.cdc.gov/vaccines/hcp/vis/vis-statements/flu.html>)

Medical Exemption Form (/Portals/10/Flu_2020/Medical%20Exemption%202020_REV%202.pdf)

(/Portals/10/Flu2019/Medical%20Exemption%202019%20%20REV%202.pdf)

Religious Exemption Form (/Portals/10/Flu_2020/Religious%20Exemption%20Form%202020_Rev%202.pdf)

Akron General Employees Only

Akron General Medical Exemption Form (/Portals/10/Flu_2020/Medical%20Exemption%202020_AKRON_REV%202_7-30-2020.pdf)

Akron General Religious Exemption Form (/Portals/10/Flu_2020/Religious%20Exemption%20Form%202020_AKRON_7-30-2020_Rev%202.pdf)

CDC Link (<http://www.cdc.gov/flu/>)

Questions about the Employee Flu program? Email flu@ccf.org (<mailto:flu@ccf.org>) or call 216.448.2247 or 877.688.2247.

Epic Consent Form

(<http://iweb4.ccf.org/ebi/FluConsent>)

Policies

You can access the Influenza Immunization Policy at the Policies & Procedures Intranet page

(<http://portals.ccf.org/today/Policies/tabid/9369/Default.aspx>) via the Policy & Procedure Manager (PPM) application. If you have questions about the policy, please contact the Human Resources business partner for your area.

Cleveland Clinic Public Flu Station Locations

Looking for a Cleveland Clinic public flu station location?

<http://www.clevelandclinic.org/flu> (<http://www.clevelandclinic.org/flu>)