



## Department of Medical Student Education Frequently Asked Questions (FAQs)

### Tuition and Fees

1. Q: Is there an application fee?  
A: Yes, \$50.00 for students who attend **U.S. Schools**
2. Q: What is the cancellation fee?  
A: **\$200.00 for all US schools.** Students from international medical schools will be charged for the full price of the rotation per the terms of the agreement.
3. Q: What are the dates for each block during the 2013-2014 academic year?  
A: August 5 – 30, 2013, September 2-27, 2013 October 7-November 1, 2013 November 4-29, 2013 January 6-31, 2014 February 3-28, 2014 March 3-28, 2014 April 7-May 2, 2014 May 5-30, 2014 and June 2-27, 2014
4. Q: Are there any periods for which you are not accepting students?  
A: We will not be accepting students during the months of July and December.
5. Q: Where can I find more information on housing during my rotation?  
A: The Department of Medical Student Education can provide more information upon request.
6. Q: Will I be required to pay any deposits or fees at orientation?  
A: Yes. You will be required to place a \$20 deposit on the badge and proximity card you will receive from security.
7. Q: What documentation will I need to bring with me to orientation?  
A: You will need to bring with you your vehicle information; make, model, color, and license plate number. You should also bring with you your passport if you do not have a social security number.

### Eligibility

8. Q: Can you tell me what electives have seats available?  
A: The roster is constantly changing; therefore, we cannot determine what seats are available. We encourage you to apply for the electives you plan to specialize in.
9. Q: What health documentation will be necessary for me to begin rotations?  
A: You will be required to provide USMLE score, proof of a current PPD or negative chest x-ray, up to date immunization records, and proof of a current flu vaccine (during the winter months). If any of these documents are out dated or missing, the student will not be permitted to begin their rotation.
10. Q: Is there a maximum number of rotations allowed at Cleveland Clinic Florida?  
A: Yes. You are allowed a maximum of 2 elective rotations at Cleveland Clinic Florida.
11. Q: What are the minimum requirements for applying for Elective rotations at Cleveland Clinic Florida?  
A: You must have completed the CORE rotations for which the elective you are requesting applies. i.e. General Surgery Elective, you must have completed your Surgery CORE rotations.
12. Q: Can you tell me if a particular course is available?  
A: CCF does not publicize course availability due to the frequency of enrollment changes.

## Application

13. Q: What paperwork is needed for my application?  
A: You will need to submit a photo, CV, USMLE score sheet, and an application
14. Q: Where should I send my application?  
A: Your application should be scanned and sent via email to [medstudents@ccf.org](mailto:medstudents@ccf.org)
15. Q: How do I apply for a core position?  
A: Please apply directly through your university's clinical department.
16. Q: How long until I receive information regarding whether or not my application was approved?  
A: Four weeks
17. Q: Will my application be considered early if I submit it earlier than the submit dates?  
A: No. All application submitted prior to the application submission date will not be reviewed and will be discarded.

## Other

18. Q: What is the hospital's dress code?  
A: All medical students completing clerkship rotation of any type are required to dress professionally and wear a short white lab coat at all times during there stay at the hospital.
19. Q: What about required written examinations?  
A: The Medical Student Program administrators provide and proctor end-of-rotation final examinations to students that are completing core clerkships at the conclusion of their rotation(s). These tests are given on the universities behalf and are forwarded to the university upon completion.
20. Q: What if I am from a non-affiliated foreign university?  
A: Your school must be LCME accredited and approved by the Florida state.
21. Q: What universities does Cleveland Clinic Florida have affiliation agreements with?  
A: Cleveland Clinic has affiliation agreements with Ross University, St. George's University, St. Matthew's University & American University of the Caribbean, FIU, and FAU
22. Q: Where are students permitted to park?  
A: Students should park in the overflow gravel lot. This parking lot is located on Cleveland Clinic Blvd. If your rotation is scheduled to be in the Krupa building, you must park in the gravel lot and use the shuttle service to be brought over to the Krupa building.
23. Q: Are meals provided?  
A: No. Meals are the student's responsibility
24. Q: Can I take a day off during my rotation?  
A: No. Time off is not permitted during your rotation.
25. Q: A CCF faculty member has already told me that I may attend their elective. Is this allowed?  
A: In order to ensure fairness to all students, CCF does not allow students to make their own arrangements for clinical clerkships directly with individual faculty members and course directors. All scheduling is done on a space-available basis through the office of Medical Student Education.
26. Q: I have received notice of my assignment. May I request to change my clerkship?  
A: No, all clerkship assignments are final.