

Step 5: Tuition, Drop Course & Refunds: (Effective January 1, 2016)

If a student engages in academic misconduct or plagiarism and s/he is expelled from the program, the full tuition (and nonrefundable registration fee) will not be refunded.

1. **Tuition (and Non-Refundable Registration Fee):** (*Textbooks, housing, and meals are NOT included in the cost of tuition. Nor any preceptor fees for the online program.*)

Onsite Program: ~~Tuition is \$7,000 for the full scope, onsite class **plus** a \$200 nonrefundable registration fee. Tuition includes the cost of the practicum, preceptor fees, skills labs, and workshops which are all completed at Cleveland Clinic.~~ (Due to the increased volume of online class registrations, all onsite classes are on hiatus.)

Online Program: Tuition varies depending upon the course(s) selected **plus** a \$200 nonrefundable registration fee per class session enrollment. The Concepts course is a prerequisite to all course specialty scopes. This prerequisite course need only be taken once. Practicums will be arranged by the student in his/her own geographical area. Preceptor fees are not included in the tuition. If a preceptor is not available in the student's geographical area, the clinical practicum may be completed onsite at Cleveland Clinic at no additional charge.

Pricing is listed below minus the required \$200 nonrefundable registration fee.

- \$3,000 – One course/scope election (wounds, ostomy, or continence) & concepts course
- \$4,500 – Two course/scope election (combination of wounds, ostomy or continence) & concepts
- \$6,000 – Three course/scope election (includes wounds, ostomy, or continence) & concepts

Tuition payment in full must be received before the class' posted registration close date as indicated on the school's annual class schedule. This date generally is three weeks before the first day of class.

If full tuition is not received by the registration close date, then the student's enrollment will be transferred to the next class session, if a seat is available.

2. **Drop Course:**

To drop a course (or from the program), the student must submit a written request to WOCschool@ccf.org. Upon receipt of the student's written withdrawal request, s/he will receive an official Withdrawal Request Form via email. This form must be complete and emailed back to the school (generally within 48 hours) in order to approve the withdrawal and to process any refund, if granted, to the student.

3. **Refund:**

Dropping from a course (or program) must be received in writing at least 30 days prior to the first day of class.

If withdrawal is received 30 days or more before the first day of class, the student will be reimbursed for the full tuition less the nonrefundable registration fee of \$200.00. If cancellation is received less than 30 days prior to the first day of class, the student will be reimbursed for most of the tuition less \$1,000 and less the \$200 nonrefundable registration fee.

If in the first class and withdrawal is on or after the first day of the class, reimbursement will be 75% of tuition less \$1,000 and less the \$200 nonrefundable registration fee.

If in the second class and withdrawal is on or after the first day of the class, reimbursement will be 50% of tuition less \$1,000 and less the \$200 nonrefundable registration fee.

If in the third class and withdrawal is on or after the first day of the class, reimbursement will be 25% of tuition less \$1,000 and less the \$200 nonrefundable registration fee.

If in the fourth class and cancellation is on or after the first day of the class, reimbursement is not available for any tuition or fees.