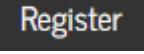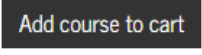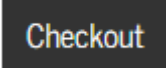Follow these steps to access the course, if you **DO NOT** have a HealthcareEDU account:

1. Click **Register Now!**

2. Click the [Register] button

3. Click the **Create My New Account** button

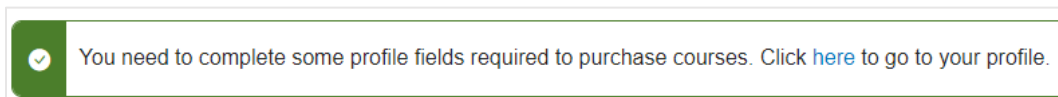4. Click the [Add course to cart] button

NOTE: A message highlighted in green appears at the top of the page indicating the course has been added to your cart.
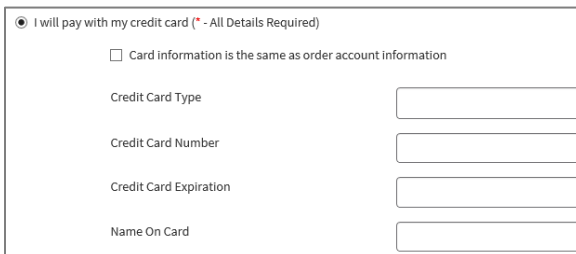
5. Click the **cart icon** next to your name

NOTE: The course should appear in your shopping cart.

6. Click the [Checkout] button

   NOTE: If the Checkout button is not active, you may need to update missing information in your profile. Click the link provided in the message as shown below.

   ✓ You need to complete some profile fields required to purchase courses. Click here to go to your profile.

7. Click the [NEXT STEP] button

8. Complete the **Payments section** fields
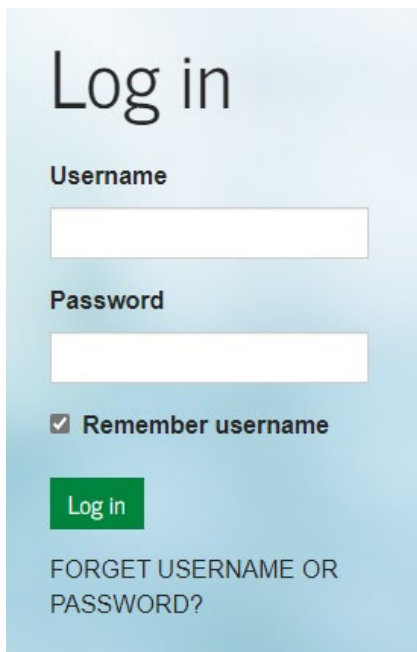
   ◉ I will pay with my credit card (* - All Details Required)
   ☐ Card information is the same as order account information
   Credit Card Type
   Credit Card Number
   Credit Card Expiration
   Name On Card

9. Click the [SUBMIT] button, the course displays

NOTE: A purchase receipt will be sent to the email listed in your HealthcareEDU account. If you do not complete the course, bookmark/save the site to access later.

Follow these steps to access the course if you have a HealthcareEDU account:

1. Click **Register Now!**
2. Click the **Login** button
3. Enter your log in credentials in the **Login** block
4. Click the **Log in** button

Log in

Username

Password

☑ Remember username

Log in

FORGET USERNAME OR PASSWORD?

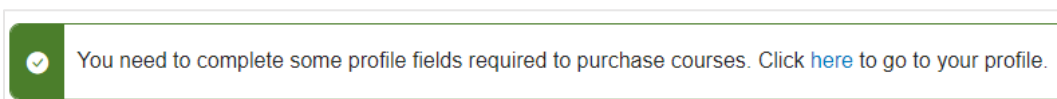5. Click the **Add course to cart** button

NOTE: A message highlighted in green appears at the top of the page indicating the course has been added to your cart.

6. Click the **cart icon** next to your name

NOTE: The course should appear in your shopping cart.

7. Click the **Checkout** button

NOTE: If the Checkout button is not active, you may need to update missing information in your profile.

Click the link provided in the message as shown below.

You need to complete some profile fields required to purchase courses. Click here to go to your profile.

8. Click the **NEXT STEP** button
9. Select the course, then click the **NEXT STEP** button

10. Complete the **Payments section** fields

11. Click the [SUBMIT] button, the course displays

NOTE: A purchase receipt will be sent to the email listed in your HealthcareEDU account. If you do not complete the course, bookmark/save the site to access later.